

**BOARD OF INTERMEDIATE EDUCATION,  
KARACHI**



**STANDARD BIDDING DOCUMENTS  
FOR  
NATIONAL COMPETITIVE BIDDING**

**SINGLE STAGE  
TWO ENVELOPES PROCEDURE**

**TENDER FOR PRINTING &  
SUPPLY OF ANSWER SCRIPTS**

IN RESPECT OF THE  
BIE/AG/L&N/1308/2025 Dated: 27-01-2025

VOLUME-I

**TECHNICAL PROPOSAL**

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)

*Handwritten signatures and initials in blue ink.*



NO.BIE/AG /L&N/3a3/2025

Dated: 22-01-2025

Sindh Govt. Website  
www.sindh.govt.pk

Board's Website  
www.biek.edu.pk

SPPRA Sindh Govt. Website  
www.pprasindh.gov.pk

### NOTICE INVITING TENDERS

Bids invited through E-Pak Acquisition and Disposal System (EPADS) from reputed / established firms / suppliers / contractors, registered with concerned Tax authorities for supply of following goods.

S.No	Tender Title	Cost of Bidding Document	Date of Issuance of documents	Deadline for submission	Opening of Bid	Method of Procurement	Bid Security
01	Tender for Printing & Supply of Answer Scripts	Rs.2,000/-	04.02.2025	15.02.2025 at 02:30 PM	15.02.2025 at 03:00 PM	NCB Single Stage Two Envelopes	5%

The interest bidders can obtain bidding documents containing terms & conditions, can be downloaded from <https://portalsindh.eprocure.gov.pk/#/> or [www.biek.edu.pk](http://www.biek.edu.pk) and the Tender Documents fee @Rs.2,000/- (Non-refundable) must be submitted in shape of pay order in favor of Secretary, Board of Intermediate Education, Karachi on any working day as per schedule mentioned above before online submission deadline of bid on EPADS

The preparation of bids must in accordance with the instructions in the bidding documents, and the bids must be submitted on EPADS on or before submission deadline as per schedule mentioned above. Bids should be submitted electronically through EPADS and original Bids must be submitted in Procurement Wing, Administration General Section, Old Building, 1st Floor, Room No.31 before online submission deadline of the Bids Only those bid will be entertained which is already submitted on EPADS.

All interest bidders must register themselves At EPADS at <https://sindh.eprocure.gov.pk/#/supplier/registration>

In case of unexpected announcement of holiday, unforeseen situation, climate changing & disaster in city, the tender will be opened on next working day on the same venue & time as mentioned above.

Bid Security in shape of pay order in favor of the Secretary, Board of Intermediate Education Karachi must be submitted in Procurement Wing, Administration General Section, Old Building, 1<sup>st</sup> Floor, Room No.31 before online submission deadline of the Bids

"The Procuring Agency may reject all or any bid subject to the relevant provision of SPPRA rules".

*Handwritten signature in blue ink, possibly of the Secretary, with a date '21/1/2025' written below it.*

(PROF. AMEER HUSSAIN QADRI)  
SECRETARY





# Board of Intermediate Education

Bakhtiari Youth Center, North Nazimabad,  
Karachi - 74700

Phones: } 99260211  
99260212  
99260213

NO.BIE/AG/L&N/1303/2025

Dated: 27-01-2025

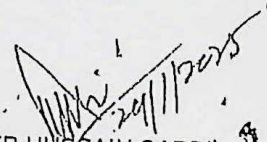
Board's Website  
[www.biek.edu.pk](http://www.biek.edu.pk)


SPPRA Sindh Govt. Website  
<https://portal.sindh.eprocure.gov.pk/#/>

## CORRIGENDUM

Reference this office NIT No.BIE/AG/L&N/1303/2025 dated 22-01-2025 published in Newspapers daily "Express Tribune & Awami Awaz, dated 23-01-2025" regarding "Tender Notice for Printing & Supply of Answer Scripts". The same may be read and understood with following amendments:

S No	Tender Title	Cost of Bidding Document	Issuance of documents	Deadline for submission	Opening of Bid	Method of Procurement	Bid Security
01	Tender for Printing & Supply of Answer Scripts	Rs 2,000/-	04.02.2025	18.02.2025 at 02:30 PM	18.02.2025 at 03:00 PM	MCB Single Stage Two Envelopes	

  
(PROF. AMEER HUSSAIN QADRI)  
SECRETARY



**BOARD OF INTERMEDIATE EDUCATION,****BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,  
KARACHI-74700**Website:  
[www.biek.edu.pk](http://www.biek.edu.pk)  
Phone:  
99260211-12-13  
Ext: 130**INSTRUCTIONS TO BIDDERS &  
GENERAL CONDITIONS OF CONTRACT:**

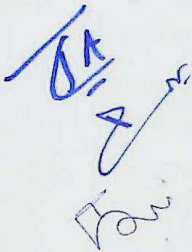
The Instructions to Bidders (ITB) and General Conditions of Contract (GCC) applied in this Contract shall be the same as per Standard Bidding Documents for Goods, issued by SPPRA. For further references the same may be downloaded from SPPRA's website <https://portalsindh.eprocure.gov.pk/#/>. Whenever there is a conflict, the provisions hereafter shall prevail over those in the Instructions to Bidders & General Conditions of Contract. The corresponding clause number of the ITB & GCC is indicated in parentheses.

**SECTION - I  
BID DATA SHEET**

<b>INTRODUCTION</b>		
ITB 1.1	Name of Contract	Printing & Supply of Answer Scripts
ITB 4.1	Name of Procuring Agency	<b>Board of Intermediate Education, Karachi</b>
ITB 6.1	Procuring Agency's Address, Telephone, Telex and Facsimile Numbers	Board of Intermediate Education, Bakhtiyari Youth Center North Nazimabad Tel: 99260211, 99260212, 99260213 Fax: 99260203 & 99260208
ITB 8.1	Language of the Bid	English or Urdu
<b>BID PRICE AND CURRENCY</b>		
ITB 11.2	The price shall be in Pakistani currency inclusive of all Taxes, Transportation, Material and Labour charges involved therein.	
ITB 11.5	During the entire period of bid validity, the price shall be fixed and the bidder will have to supply the required items as per specifications and quoted rates.	
<b>PREPARATION AND SUBMISSION OF BIDS</b>		
ITB 15.1	Amount of Bid Security (Refundable)	5% (Five percent) of the bid price, which should be submitted in shape of Pay Order in the name of Secretary, Board of Intermediate Education Karachi and shall remain valid for a period of 28 days beyond the validity period for bid.
ITB 16.1	Bid Validity Period	90 days from the date of opening of Tender.
ITB 18.2 (a)	Address for Bid Submission	The office of the (Procurement Wing) Admin General Section Old Building, 1 <sup>st</sup> Floor, Room No.31.
ITB 18.2 (b)	IFB Title and Number	Title: <b>Printing &amp; Supply of Answer Scripts</b> IFB No: <b>BIE/AG/L&amp;N/1308/2025 DATED: 27-01-2025</b>
ITB 19.1	Date & Time for Issuance of Bidding Documents	<b>FROM 04-02-2025 to 18-02-2025 2:30PM</b> Sealed bids duly filled-in, mentioning on top of the envelope <b>"Printing &amp; Supply of Answer Scripts"</b>



ITB 22.1	Deadline for submission of Bidding Documents and opening of bid	Bids duly stamped on each document must be submitted through EPADS & in shape of hard copy in office of the (Procurement Wing) Administration General Section 1 <sup>st</sup> Floor, Old Building, Room No.31 Board of Intermediate Education, Karachi, in a sealed cover on <u>18-02-2025</u> up to <u>02:30 P.M</u> and will be opened on the same day at <u>3:00 P.M</u> in the presence of bidders' representatives who wish to attend.
ITB 25.4 (b)	Delivery schedule	The delivery will have to be made at our site within stipulated time as mentioned in the Contract Award. Minimum time period will be at least <u>60 DAYS</u> after issuance of work order which may be increased or decreased due to demand of time/situation as per SPPRA Rules.





## QUALIFICATION CRITERIA PRINTING & SUPPLY OF ANSWER SCRIPTS

### Company Profile

S. No.	Evaluation Criteria	Documentary Evidence Required	Max. Marks	Classification of Marks
1	Years of Establishment of bidders firm (Minimum 3 Years required)	Company Profile	10	10 of above Years = 10 Marks 7 Years = 7 Marks 5Years = 5 Marks 3 Years = 3 Marks
2	Printing equipment specifications, work plan & Printing methodology	Pictures of printing equipment with specification & work plan are required	15	Yes = 15 Marks No = 0 Marks
3	Press declaration certificate	Certificate required	10	Yes = 10 Marks No = 0 Marks
4	PCSIR lab's non-recycled report of attached sample of papers	Original Report required	20	Yes = 20 Marks No = 0 Marks
5	FBR and GST/SRB Registration Certification	Both Certificate required	10	Yes = 10 Marks No = 0 Marks
6	An affidavit on stamp paper that the firm has never been blacklisted	Affidavit required	05	Yes = 5 Marks No = 0 Marks

### Financial Capability

S. No.	Evaluation Criteria	Documentary Evidence Required	Max. Marks	Classification of Marks
7	Annual Turnover of the firm for the last 3 years i.e. 2021, 2022 & 2023 having a sum of Rs. 100 Million for each year.	Audited Annual Financial Statement with single page consolidated report required	15	3 Years = 15 Marks 2 Years = 10 Marks 1 Year = 05 Marks
8	Evidence of 3 years (2021, 2022 & 2023) successfully completed projects of relevant field (each year having a sum of Rs.30 Million)	Letter of work orders Required	15	3 Years = 15 Marks 2 Years = 10 Marks 1 Year = 05 Marks
<b>Total Marks: 100</b>		<i>* Minimum marks required for Qualification = 70%</i>		

**Submission of minimum 08 leaves as samples of paper along with bidding documents is mandatory. Bids submitted without samples shall be treated as "Non-Responsive".**





## **BOARD OF INTERMEDIATE EDUCATION,**

**BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,  
KARACHI-74700**

Website:  
[www.biek.edu.pk](http://www.biek.edu.pk)  
Phone:  
99260211-12-13  
Ext: 130

### **SECTION - II** **GENERAL CONDITIONS**

Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.

Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security or specimen/samples shall be rejected.

Bids not submitted on Standard Bidding documents issued by the procuring agency shall be rejected or treated as **Non Responsive**.

Prior to submission of bids, the bidders may obtain further information from the office of **Procurement Wing, Administration General Section (Ground Floor, Chairman's Secretariat)** and completely satisfy themselves about the required items for which they are bidding for.

An interested bidder, who has obtained bidding documents, may submit request for clarification of contents of the bidding document on EPADS at least five calendar days prior to the date of opening of bid.

The bidders shall quote only one rate for every item. Dual rates or alternate bid is strictly restricted / prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.

The quoted rates shall be inclusive with all involved operations such as Composing, Calligraphy, Folding, Gathering, Pad-making, Hole Punching, Perforation, Numbering, Wire Stitching etc., and all Taxes, Transportation, Material and Labour charges involved therein i.e. complete in all respects.

Inferior, low quality or substandard products will be rejected and Security Money shall be forfeited and the bidder may also be blacklisted.

The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Contract.



## SECTION - III

### SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

#### 1. DEFINITIONS (GCC CLAUSE 1)

1)	<b>GCC 1.1 (g)</b>	The Procuring agency is:	Board of Intermediate Education, Karachi.
2)	<b>GCC 1.1 (h)</b>	The Procuring agency's country is:	Islamic Republic of Pakistan.
3)	<b>GCC 1.1 (j)</b>	The Project Site is:	Same as GCC 1.1(g) mentioned above.

#### 2. COUNTRY OF ORIGIN (GCC CLAUSE 3)

All countries and territories in the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement"

#### 3. PERFORMANCE SECURITY (GCC CLAUSE 7)

1)	<b>GCC 7.1</b>	The amount of performance security, as a percentage of the Contract Price, shall be Ten (10) percent of the Contract Price which should be submitted in shape of <b>Pay Order</b> in the name of <b><i>Secretary, Board of Intermediate Education Karachi.</i></b>
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#### 4. RESOLUTION OF DISPUTES (GCC CLAUSE 28)

The dispute resolution mechanism to be applied pursuant to relevant SPPRA Rules.

#### 5. GOVERNING LANGUAGE (GCC CLAUSE 29)

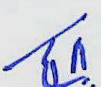
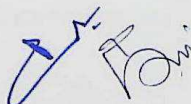
1)	<b>GCC 29.1</b>	The Governing Language shall be:	English.
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#### 6. NOTICES (GCC CLAUSE 31)

GCC 31.1 — Procuring agency's address for notice purposes:

Office of the Procurement Wing of Administration General Section, (Chairman's Secretariat Ground Floor), Board of Intermediate Education, Karachi.

#### 7. PENALTY

- 1) Preferred penalties according to the issue\subject may be imposed upon the Supplier(s) such as:
    - i. Rejection of the unsatisfactory Supplied material
    - ii. Blacklisting of the firm
    - iii. Deductions as per SPPRA Rules.
    - iv. Liquidity damages will be imposed as per SPPRA rule
    - v. Forfeiting of whole Security amount
- 
- 



Anyone or more than one from the aforesaid penalties may be imposed upon the Supplier(s) in the following cases:

- a) In case of transgression/deviation of the time given in the Contract Award.
- b) In case of transgression, deviation, mistake or low quality found in the supplied Item(s)
- c) In case the specification, quantity, rate or stuff of a Tender in certain item or items are approved and the Bidder backs out of his commitment on any pretext or fails to supply the material or complete the job in time or in the required criteria.

**8. SUBJECT TO RELEVANT SPPRA RULES,  
THE COMPETENT AUTHORITY RESERVES THE RIGHT TO:**

- (a) Divert/distribute a particular work among different Bidders on the lowest approved rate(s) in the interest of the office due to demand of time/situation.
- (b) Accept or reject all or any bid.
- (c) Increase or decrease quantity without any notice at any time/stage subject to ITB Clause 29.
- (d) "BIEK" may terminate this agreement if the job is not executed according to the requirement at any time after issuing a 15 day's notice.

**9. SPECIAL CLAUSE (TERMS & CONDITIONS)**

- 1) Under following conditions bid will be rejected:-
  - i. Conditional and telegraphic bids/tenders
  - ii. Bids not accompanied by Bid Security of required amount and form
  - iii. Bids received after specified date and time
  - iv. Bids of Blacklisted firms
- 2) Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.
- 3) Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security and original challan shall be rejected.
- 4) Prior to submission of bids, the bidders may obtain further information and completely satisfy themselves about the required items for which they are bidding for.
- 5) An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.
- 6) The offered products should be prime quality products. Cheap products of low quality or substandard shall not be accepted and the said bid shall be treated as Irresponsive.
- 7) Inferior, low quality or substandard products will be rejected and Security Money shall be forfeited and the bidder may also be blacklisted.



- 8) The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Procurement Contract subject to compatibility/suitability of the item(s).
- 9) The bidder shall supply the article(s) as per approved specifications mentioned in the Contract Award. The article(s) not found in conformity with the approved specifications shall be rejected at the risk & cost of the bidder.
- 10) The Contract Award may be assigned at any time during the period of bid validity.
- 11) **Performance Security:**
  - GCC 3.1 The amount of **performance security** is **10%** of the Contract Price.
  - GCC 3.2 After delivery and acceptance of the goods, the performance security shall be released as per SPPRA Rules.
- 12) The amount of Performance Security is in addition to the amount of Bid Security which should be deposited by the successful bidder(s). Bid Security shall remain valid for a period of 28 days beyond the validity period for bids, whereas Performance Security shall be released ninety days beyond the date of completion of contract to cover defects liability period subject to final acceptance by the procuring agency in accordance with SPPRA Rules.
- 13) Print Line must be given by the Printer on every Printed material.
- 14) Before start of final printing the Supplier should get the specimen and final proof approved by the Concerned Officer(s), within one week of acknowledgement of the Award of Contract.
- 15) Placement of Contract Award will be subject to payment of Performance Security.
- 16) The material shall be delivered to Examination Store, through the concerned Officers as the case may be, against delivery challan in triplicate along with samples of material in duplicate. Two copies of the bills and challan shall be retained by the Storekeeper while the third copy shall be returned to the supplier for his own record.
- 17) The delivery will have to be made at our site within stipulated time as mentioned in the Contract Award. Minimum time period will be at least **(60) DAYS** one month after issuance of work order which may be increased or decreased due to demand of time/situation.
- 18) SPPRA Rules-2010 (Amended) shall strictly be followed.
- 19) **The Payment** shall be subject to deduction of Income Tax / Sales Tax / GST / SRB at source, satisfactory report of concerned officer, completion certificate and production of delivery challans as being delivered the items in full quantity & quality.
- 20) **Stamp Duty @ 0.35%** of the cost of transaction / Work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 21) The validity of the contract will be effective from the date of issue of Purchase/Work Order.
- 22) Liquidity damages as per SPPRA Rules.

#### 10. EQUIVALENCY OF STANDARDS AND CODES

Reference to brand name, catalogue number or country where used, they should always be read with followed by the words "or at least equivalent."





**BOARD OF INTERMEDIATE EDUCATION,****BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,  
KARACHI-74700**Website:  
www.biek.edu.pk  
Phone:  
99260211-12-13  
Ext. 130**SECTION - IV**  
**TECHNICAL SPECIFICATIONS**  
**PRINTING & SUPPLY OF ANSWER SCRIPTS**

Article No.	Name of Article	Technical Specifications	Approx. Quantity
1	'A' Answer Scripts (28 Pages)	Answer Scripts Printing & supply of Answer Scripts on white printing paper (Non-Recycled) 65 to 70 grams including Title Page which should consist readable QR code and Digital Serial Numbering with Brightness 70% Burst Factor 10, Tear factor (CD-35 MD-40) containing 28 pages – un-trimmed size 9"X11½". Trimmed size 8.6"X 10.7" which should not be ink smudged. The monogram (as per specimen) will appear on each page in back ground. Printing and rolling in black color & over-locked stitched duly spine in any color and each bundle containing 200 copies (as per specimen).	727000
2	'A' Answer Scripts (20 Pages)	Answer Scripts Printing & supply of Answer Scripts on white printing paper (Non-Recycled) 65 to 70 grams including Title Page which should consist readable QR code and Digital Serial Numbering with Brightness 70% Burst Factor 10, Tear factor (CD-35 MD-40) containing 20 pages – un-trimmed size 9"X11½". Trimmed size 8.6"X 10.7" which should not be ink smudged. The monogram (as per specimen) will appear on each page in back ground. Printing and rolling in black color & over-locked stitched duly spine in any color and each bundle containing 200 copies (as per specimen).	378000
3	'p' Answer Scripts (8 Pages)	Answer Scripts Printing of Answer scripts on white printing paper 55 grams Brightness 70% Burst Factor 10, Tear factor (CD-35 MD-40) containing 08 pages – un-trimmed size 9"X11½". Trimmed size 8.6" X 10.7" which should not be ink smudged. The monogram (as per specimen) will appear on each page in back ground. Printing and rolling in black color & over-locked stitched 1 page of front with serial No. with automatic numbering machine, each bundle containing 200 copies (as per specimen).	350000
4	E-Marking Scripts (28 Pages)	E-Marking Script with OMR Sheet	100000

**NOTE: Bidder(s) are hereby directed to see the specimen before submission of bid.**

# **CONTRACT AGREEMENT**

This AGREEMENT is executed at KARACHI, on this day \_\_\_\_\_ 2025.

## **BETWEEN**

M/s. Board of Intermediate Education, Karachi, through its Secretary, hereinafter called and referred to as "BIEK" (when expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

## **AND**

M/s. \_\_\_\_\_, having its office at \_\_\_\_\_, Karachi, hereinafter referred to as "Supplier" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successors and assigns), through its Managing Partner Mr. \_\_\_\_\_, holding CNIC No. \_\_\_\_\_ on the SECOND PART.

WHEREAS "BIEK" intends to obtain Answer Scripts "THE SUPPLIER" have offered to provide Answer Scripts Items as per Technical Specification mentioned in bidding documents and handing over the material to the "BIEK" having accepted the offer.

"BIEK" hereby offer to appoint "THE SUPPLIER" as their official supplier for the supply of Answer Scripts in respect with the Terms & Conditions of the Bidding documents. "THE SUPPLIER" hereby agrees to the offer of the "BIEK" in acceptance of the terms & conditions here in below forth.

### **ARTICLE -I DUTIES & SCOPE OF SUPPLIES & AGREEMENT**

1.1 Requirement mentioned in Tender BOQ.

Article No.	S.No	Item Description	Qty	Rate per Unit (with all taxes)	Amount
<b>GRAND TOTAL =</b>					

- 1.1 "SUPPLIER" agrees to provide item to "BIEK" whenever and wherever form is required as per the terms & conditions of this Agreement.
- 1.2 "SUPPLIER" will coordinate with Superintendent (Procurement Wing), Administration General Section, of the "BIEK" who will assist "SUPPLIER" in Supervision of proposed work / supply.
- 1.3 "THE SUPPLIER" hereby agrees to accept variation if occurred, in scope of professional services and works with mutual consent on acceptable cost/price/charges/amount inclusive of all taxes and levies.
- 1.4 All logistic charges will be borne by "THE SUPPLIER"



**ARTICLE-II**  
**SCOPE OF PROFESSIONAL SERVICES**

- 2.1 "THE SUPPLIER" hereby agrees and acknowledges for the periodic supervision of the work and to check the execution of work in accordance with the Description & Specification.
- 2.2 "THE SUPPLIER" hereby agrees and acknowledges the acceptance of attending the meetings with the Superintendent Administration General Section "BIEK" as & when required.
- 2.3 Delivery **90 DAYS** after issuance of work order.

**ARTICLE-III**  
**REMUNERATION**

- 3.1 The cost offered by the Supplier is Rs. \_\_\_\_\_ /= **(Rupees \_\_\_\_\_ Only)** (inclusive of all taxes) supply of Answer Scripts vide tender # **BIE/AG/L&N/1308/2025** variation may occurred. The cost is inclusive of labour/transportation/supplies/etc.
- 3.2 Liquidity damages as per SPPRA Rules.
- 3.3 **The Payment** shall be subject to deduction of Income / Sales Tax at source, Satisfactory report of concerned officer, completion certificate and production of delivery challans as being delivered the stores in full quantity & quality.
- 3.4 **Performance Security 10%** of value of contract amount will be provided by the party.
- 3.5 **Stamp Duty @ 0.35%** of the cost of transaction / Work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es) Challan(s) / Levy(ies). If any on additional will be paid / borne by SUPPLIER as per SRO Notification.

**ARTICLE-IV**  
**ARBITRATION**

- 4.1 In case of any dispute, difference or and question which may at any time arise between parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to Chairman BIEK whose decision will be binding on the parties and cannot be challenged in the court of law.

**ARTICLE - V**  
**TERMINATION**

- 5.1 "BIEK" may terminate this agreement if the job is not executed according to the requirement at any time after issuing a 15 days' notice.

**ARTICLE -VI**  
**NOTICE**

- 6.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.



**ARTICLE –VII**  
**INDEMNITY**

- 7.1 “THE SUPPLIER” in its individual capacity shall indemnify and keep BIEK and any person claiming through BIEK fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by “THE SUPPLIER”, as a result of any defect in the title of BIEK or any fault, neglect or omission by “THE SUPPLIER” which disturbs or damage the reputation, quality or the standard of services provided by “THE BIEK” and any person claiming through the BIEK.

**ARTICLE –VIII**  
**MISCELLANEOUS**

- 8.1 Any addition & alteration (s) made for item(s) as required by BIEK on the basis of sample or in course of the work in progress which entail extra time & labor and material on part of the supply, shall not be charged separately / extra on ‘Quantum Merit’ basis before & on final material handed over to the “BIEK”. After FINALIZATION OF SAMPLE if any alteration(s), arise charges will be paid on mutually agreed upon.
- 8.2 The terms & conditions of this AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 8.3 The validity of the contract will be effective from the date of issue of Purchase Order.
- 8.4 All terms and conditions of tender vide # BIE/AG/L&N/1308/2025 will be the integral part of this agreement and can't be revoked.

“Board of Intermediate Education, Karachi”

NAME: \_\_\_\_\_

CNIC# \_\_\_\_\_

Signature: \_\_\_\_\_

M/s. \_\_\_\_\_

NAME: \_\_\_\_\_

CNIC # \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

**WITNESS: 1**

NAME: \_\_\_\_\_

CNIC# \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

**WITNESS: 2**

NAME: \_\_\_\_\_

CNIC # \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_





# INTEGRITY PACT

Declaration of Charges, Fees, Commission, Taxes, Levies etc payable by the contractor;  
M/s \_\_\_\_\_, the contract hereby declares that:

- (a) Its intention not to obtain the procurement work of any Contract, right, interest, privilege, or other obligation or benefit from the BIEK or any administrative or financial offices thereof or any other department under the control of the BIEK through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the contractor represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the BIEK directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the BIEK, except that which has been expressly declared pursuant hereto.
- (c) He contractor accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the BIEK under any law, contract, or other instrument, be stand void at the discretion of the BIEK.
- (d) Notwithstanding any right and remedies exercised by the BIEK in this regard, contractor agrees to indemnify the BIEK for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the BIEK in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the contractor as aforesaid for the purpose of obtaining or inducing procurement/ work/ service or other obligation or benefit in whatsoever from the BIEK.

**Note:**

This integrity pact is mandatory requirement other than auxiliary services / works.



# CERTIFICATE

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same. I/We guarantee to supply/deliver/install the items exactly in accordance with the requirements and enclosed the Bid Security payable to Board of Intermediate Education, Karachi.

NAME OF FIRM: \_\_\_\_\_

ADDRESS OF FIRM: \_\_\_\_\_  
\_\_\_\_\_

FULL NAME OF CONCERNED PERSON: \_\_\_\_\_

CNIC NUMBER: \_\_\_\_\_

POSITION HELD IN: \_\_\_\_\_

PHONE NUMBER(S): \_\_\_\_\_

MOBILE NUMBER(S): \_\_\_\_\_

FAX NUMBER(S): \_\_\_\_\_

NATIONAL TAX NUMBER: \_\_\_\_\_

GENERAL SALES TAX NUMBER: \_\_\_\_\_


PAY ORDER NUMBER: \_\_\_\_\_

BANK & BRANCH NAME: \_\_\_\_\_

SIGNATURE WITH DATE: \_\_\_\_\_

DATED: \_\_\_\_\_

STAMP OF THE FIRM: \_\_\_\_\_





4 | THURSDAY, JANUARY 23, 2025

**Board of Intermediate Education**  
 Bakhtlari Youth Center, North Nazimabad, Karachi - 74700  
 Phone: 99260211, 99260212, 99260213  
 No. BIE/AG/L&N/1303/2024  
 Sindh Govt. Website: www.sindh.gov.pk  
 Board's Website: www.biek.edu.pk  
 SPPRA Sindh Govt. Website: www.spprasindh.gov.pk  
 Date: 23-01-2025

**NOTICE INVITING TENDERS**

Bids invited through E-Pak Acquisition and Disposal System (EPADS) from reputed / established firms / suppliers / contractors, registered with concerned Tax authorities for supply of following goods.

S. No	Tender Title	Cost of Bidding Document	Date for issuance of documents	Deadline for submission	Opening of Bid	Method of Procurement	Bid Security
01	Tender for Printing & Supply of Answer Scripts	Rs.2,000/-	01.02.2025	15.02.2025 at 02.30 PM	15.02.2025 at 02.00 PM	NCD Single Stage Two Envelope	5%

The interested bidders can obtain bidding documents containing terms & conditions, can be downloaded from <https://epads.sppra.gov.pk/> or [www.biek.edu.pk](https://www.biek.edu.pk) and the Tender Documents fee of Rs.2,000/- (Non-refundable) must be submitted in shape of pay order in favor of Secretary, Board of Intermediate Education, Karachi on any working day as per schedule mentioned above before online submission deadline of bid on EPADS.

The preparation of bids must in accordance with the instructions in the bidding documents, and the bids must be submitted on EPADS on or before submission deadline as per schedule mentioned above. Bids should be submitted electronically through EPADS and original bids must be submitted in Procurement Wing, Administration General Section, Old Building, 1st Floor, Room No.31 before online submission deadline of the Bids. Only those bid will be entertained which is already submitted on EPADS.

All interested bidders must register themselves at EPADS at: <https://www.eprocure.gov.pk/#/supplierregistration>

In case of unexpected announcement of holiday, unforeseen situation, climate changing & disaster in city, the tender will be opened on next working day on the same venue & time as mentioned above.

Bid Security in shape of pay order in favor of the Secretary, Board of Intermediate Education Karachi must be submitted in Procurement Wing, Administration General Section, Old Building, 1st Floor, Room No.31 before online submission deadline of the Bids. The Procuring Agency may reject all or any bid subject to the relevant provision of SPPRA rules.

Sd/-  
**(PROF. AMEER HUSSAIN QADRI)**  
 SECRETARY

INF/KHY/27/125

TUESDAY, JANUARY 28, 2025 | 5

**Board of Intermediate Education**  
 Bakhtlari Youth Center, North Nazimabad, Karachi - 74700, Phone: 99260211, 99260212, 99260213  
 No. BIE/AG/L&N/303/2025  
 Board's Website: www.biek.edu.pk  
 SPPRA Sindh Govt. Website: https://portal.sindh.eprocure.gov.pk/#/1  
 Date: 27-01-2025

**CORRIGENDUM**

Reference this office NIT No. BIE/AG/L&N/303/2025 dated 23-01-2025 published in Newspapers Daily "Express Tribune & Awami Awarz, dated 23-01-2025" regarding "Tender Notice for Printing & Supply of Answer Scripts" the same may be read and understood with following amendments:

S. No	Tender Title	Cost of Bidding Document	Issuance of Documents	Deadline for Submission	Opening of Bid	Method of Procurement	Bid Security
01	Tender for Printing & Supply of Answer Scripts	Rs.2,000/-	01.02.2025	18.02.2025 at 02.30 PM	18.02.2025 at 02.00 PM	NCD Single Stage Two Envelopes	5%

INF/KHY/130/2025

Sd/.....  
**(PROF. AMEER HUSSAIN QADRI)**  
 SECRETARY

*Handwritten signature and initials in blue ink.*









# Board of Intermediate Education

Bakhtiar Youth Center, North Nazimabad,  
Karachi - 74700

Phones:

99260211

99260212

99260213

No. BIE/AG/L&N/1279/2024

Dated: 10-12-2024

## ORDER

With the approval of competent authority, a "Procurement Committee" comprising of the following is hereby re-constituted in compliance of SPPRA Rule-7, to invite, evaluate and finalize the bids for Procurement of Good & Services for BIE, Karachi and recommend the successful bidder / firm to the competent authority for award of contract:

- |   |          |
|---|----------|
| 1. Mr. Shujaat Hashmi,<br>Deputy Secretary/<br>Deputy Controller of Examinations<br>BIE, Karachi. | Convener |
| 2. Mr. Tariq Abrar,<br>Director Physical Education,<br>BIE, Karachi.                              | Member   |
| 3. Mr. Arif Hussain Jalbani,<br>Assistant Programmer/IT Manager Acting<br>BIE, Karachi.           | Member   |
| 4. Mr. Asad Ahmed Khan Afridi,<br>Deputy Director,<br>STEVTA.                                     | Member   |
| 5. Mr. Najaf Ali Mughni,<br>System Administrator<br>Abbasi Shaheed Hospital,<br>Karachi           | Member   |

### IQRs:

- 1) Preparing and/or reviewing bidding documents.
- 2) Carrying out technical as well as financial evaluation of the bids.
- 3) Preparing evaluation report as provided in SPPRA rule 45.
- 4) Making recommendations for the award of contract to the competent authority.
- 5) Perform any other function ancillary and incidental to the above.

(PROF. AMEER HUSSAIN QADRI)  
SECRETARY





# Board of Intermediate Education

Balhtiari Youth Center, North Nazimabad,  
Karachi - 74700

Phones:

99260211

99260212

99260213

No. BIE/AG/L&N/1055/2024

Dated: 25-01-2024

## NOTIFICATION

In pursuance of Rule-31 of Sindh Public Procurement Rules 2010, with the approval of the competent authority, a "**COMPLAINT REDRESSAL COMMITTEE**", comprising the following, is hereby constituted to address the complaint of bidders that may occur during the procurement proceedings:

01	MUHAMMAD KASHIF SIDDIQUE Director Public Relation & Information (BPS-19)	Convener
02	Representative of the Account General Sindh	Member
03	An independent professional from the relevant field concerning the procurement process in question, to be nominated by the Chairman Board of Intermediate Education, Karachi	Member

### Terms of Reference:

On receipt a complaint from an aggrieved bidder may, if satisfied:

- Prohibit the Procurement Committee from acting or deciding in a manner, inconsistent with SPPRA rules and regulations;
- Annul in whole or in part, any unauthorized act or decision of the Procurement Committee;
- Reverse any decision of the Procurement Committee or substitute its own decision for such a decision;
- May ask to provide any record relevant the complaint or bidding.
- Shall announce its decision within seven days receipt of a complaint.

GA  
2/1  
How

  
(HAROON RASHID)  
SECRETARY (OFFICIATING)

**BOARD OF INTERMEDIATE EDUCATION,  
KARACHI**



**STANDARD BIDDING DOCUMENTS  
FOR  
NATIONAL COMPETITIVE BIDDING**

**SINGLE STAGE  
TWO ENVELOPES PROCEDURE**

**TENDER FOR PRINTING &  
SUPPLY OF ANSWER SCRIPTS**

**IN RESPECT OF THE  
BIE/AG/L&N/1308/2025 Dated: 27-01-2025**

**VOLUME-II**

**FINANCIAL PROPOSAL**

*Handwritten signature in blue ink, possibly reading "T.A." and "T.A." with a checkmark.*





**BOARD OF INTERMEDIATE EDUCATION,**

**BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,  
KARACHI-74700**

Website:  
[www.biek.edu.pk](http://www.biek.edu.pk)  
Phone:  
99260211-12-13  
Ext: 130

**BID SUBMISSION SHEET**

Date: \_\_\_\_\_

ICB NO.: \_\_\_\_\_

Invitation for Bid No.: \_\_\_\_\_

Alternative No.: \_\_\_\_\_

**The Deputy Secretary (Administration General)  
Board of Intermediate Education,  
North Nazimabad,  
Karachi**

We, the undersigned, declare that:

We have examined and have no reservations to the Bidding Document, including Addenda No.: \_\_\_\_\_;

- (a) We offer to supply in conformity with the Bidding Document and in accordance with the delivery schedule specified in the Schedule of Supply, the Goods and Related Services.
- (b) The total price of our Bid, excluding any discounts offered in item (d) below is: Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_);
- (c) The discounts offered and the methodology for their application are:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (d) Our Bid shall be valid for a period of 90 days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) If our Bid is accepted, we commit to obtain a **Performance Security @ 10%** of the Contract Price for the due performance of the Contract;
- (f) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from these eligible countries; \_\_\_\_\_; \_\_\_\_\_;  
\_\_\_\_\_;
- (g) We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- (h) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the contract, has not been declared ineligible by the Government;

*Handwritten signature and initials in blue ink.*

- (i) The following commissions, or fees have been paid or are to be paid with respect to the bidding process or execution of the Contract:

<u>Name of Receipt</u>	<u>Address</u>	<u>Reason</u>	<u>Amount</u>
_____	_____	_____	_____
_____	_____	_____	_____

(If none has been paid or is to be paid, indicate "none.")

- (j) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed.
- (k) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Name \_\_\_\_\_

(l) In the capacity of \_\_\_\_\_

(m) Signed \_\_\_\_\_

(n) Duly authorized to sign the security for and on behalf of \_\_\_\_\_

Date \_\_\_\_\_



Handwritten signature and initials in blue ink, including a checkmark and the word 'Row'.





**BOARD OF INTERMEDIATE EDUCATION,**  
**BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,**  
**KARACHI-74700**

Website:  
[www.biek.edu.pk](http://www.biek.edu.pk)  
Phone:  
99260211-12-13  
Ext: 130

**FINANCIAL PROPOSAL PRICE SCHEDULE**  
**PRINTING & SUPPLY OF ANSWER SCRIPTS**

PRINTING OF ANSWER SCRIPTS					
Article No.	Name of Article	Technical Specifications	Approx. Quantity	Unit Price (With all Govt. Taxes)	Total Price
1	'A' Answer Scripts (28 Pages)	Answer Scripts Printing & supply of Answer Scripts on white printing paper (Non-Recycled) 65 to 70 grams including Title Page which should consist readable QR code and Digital Serial Numbering with Brightness 70% Burst Factor 10, Tear factor (CD-35 MD-40) containing 28 pages – un-trimmed size 9"X11½". Trimmed size 8.6"X 10.7" which should not be ink smudged. The monogram (as per specimen) will appear on each page in back ground. Printing and rolling in black color & over-locked stitched duly spine in any color and each bundle containing 200 copies (as per specimen).	727000		
2	'A' Answer Scripts (20 Pages)	Answer Scripts Printing & supply of Answer Scripts on white printing paper (Non-Recycled) 65 to 70 grams including Title Page which should consist readable QR code and Digital Serial Numbering with Brightness 70% Burst Factor 10, Tear factor (CD-35 MD-40) containing 20 pages – un-trimmed size 9"X11½". Trimmed size 8.6"X 10.7" which should not be ink smudged. The monogram (as per specimen) will appear on each page in back ground. Printing and rolling in black color & over-locked stitched duly spine in any color and each bundle containing 200 copies (as per specimen).	378000		

3	'p' Answer Scripts (8 Pages)	Answer Scripts Printing of Answer scripts on white printing paper 55 grams Brightness 70% Burst Factor 10, Tear factor (CD-35 MD-40) containing 08 pages – un-trimmed size 9"X11½". Trimmed size 8.6" X 10.7" which should not be ink smudged. The monogram (as per specimen) will appear on each page in back ground. Printing and rolling in black color & over-locked stitched 1 page of front with serial No. with automatic numbering machine, each bundle containing 200 copies (as per specimen).	350000		
4	E-Marking Scripts (28 Pages)	E-Marking Script with OMR Sheet	100000		

**NOTE: Bidders are hereby directed to see the specimen before submission of bid.**

GRAND TOTAL IN WORDS: \_\_\_\_\_.

1. The rates must be quoted inclusive of all government taxes.
2. The rates quoted for the items mentioned above shall be valid for 90 days from the date of opening of tender.
3. The items should be delivered at specified consignees at risk and cost of contracting firm.
4. The payment shall be subject to deduction of Income/Sales Tax/SRB at source, inspection and production of delivery challans as being delivered the stores in full quantity & quality.
5. The rates quoted in this schedule are inclusive of all the applicable taxes and written against each item with fountain pen in figures and words without any cutting/error.
6. In case of discrepancy between unit price and total, the unit price shall prevail.

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

CNIC # \_\_\_\_\_



*[Handwritten signature in blue ink]*





**BOARD OF INTERMEDIATE EDUCATION,**  
BAKH'TIYARI YOUTH CENTER, NORTH NAZIMABAD,  
KARACHI-74700

Website:  
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	Rupees In Words	Rupees In Figures
Total cost of the Bid: (as offered by the Bidder)		
5% (Five percent) amount of the Bid Price Bid Security (Refundable)		
10% (ten percent) amount of the Contract Price Performance Security (Refundable)		

*Handwritten signature in blue ink, possibly reading 'T. S. Khan'.*