



Board of Intermediate Education

Bakhtiari Youth Center, North Nazimabad,
Karachi - 74700

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MINUTES OF MEETING

MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON 18.12.2024 AT 03.00 PM TO OPEN THE BIDS INVITED FOR "SUPPLY OF UNIFORMS & SHOES"

A meeting of the Procurement Committee BIE Karachi was held on 18-12-2024 at 03.00 p.m. in the Committee Room of Board of Intermediate Education Karachi. The Senior Member, Mr. Shujaat Hashmi informed to Members of the Procurement Committee that Mr. Zahid Ali Lakho, has suspended from the post of Audit Officer by the Controlling Authority of the Board. Hence, as per Office Order No.BIE/AG/L&N/1273 dated 17-12-2024, Mr. Shujaat Hashmi, Deputy Secretary/Deputy Controller of Examinations, BIE Karachi chaired the meeting being senior member of Procurement Committee to open the bids invited for **Supply of Uniforms & Shoes** for the Board of Intermediate Education, Karachi. Following attended the meeting and marked their attendance on EPADS through OTP except Mr. Zahid Ali Lakho:

1. Mr. Zahid Ali Lakho, Audit Officer, BIE, Karachi. Convener (Suspended)
2. Mr. Shujaat Hashmi, Deputy Secretary/ Deputy Controller of Examination BIE, Karachi. Member
3. Mr. Najaf Ali Mughni, System Administrator, Abbasi Shaheed Hospital, Karachi. Member
4. Mr. Asad Ahmed Khan Afridi, Deputy Director, STEVTA Member
5. Mr. Arif Hussain Jalbani, I.T. Officer / I.T. Manager (Acting), BIE, Karachi. Member

The members of the Committee has unanimously agreed in principal that the bid was invited through hoisting of NIT on Board's & EPADS website Sr. No. S- 241241134 for Supply of Uniforms & Shoes According to SPPRA, Rules, Single Stage - One Envelope bids, containing Technical & Financial Proposals, were invited for the purpose.

In response to hoisting of NIT, Two (02) interested firms purchase the tender documents and submitted their bid on EPADS and marked their attendance manually at the time of opening of bids (Attendance Sheet annexed at 'A').

The bids were opened by the Procurement Committee and evaluated the bid technically with regard to availability of required documents; viz. NTN and Sales Tax Registration, business experience and dealing of firms in supply of similar stores.

Furthermore, after assessment of documents, due to non-fulfillment of eligibility criteria mentioned in bidding documents, the following firm has been declared as **Non-Responsive** (Eligibility Report as annexed at 'B');

1) M/s. SN Shah Enterprises

Accordingly, the detailed Comparative Statement for items was prepared by the Committee, the details are as under:

S.NO.	DESCRIPTION OF ITEMS	QTY	M/S. SINDH ENTERPRISES	
			Rate (Rs.) with all taxes	Amount
1	Shalwar Kameez for Male Employees	150	5337	800,550
2	Oxford design Black Shoes for Male (fine quality)	75	7150	536,250
3	CAP Best Quality	75	1600	120,000
GRAND TOTAL			1,456,800	

It is stated that Procurement Committee evaluate the samples provided by the bidder so that the committee could be decided / consideration on merit.

After detailed discussion, the Procurement Committee considered the offer made by M/s.Sindh Enterprises and recommended as follows:

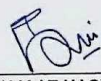
RECOMMENDATION:

The Procurement Committee recommended awarding the contract for Supply of Uniforms & Shoes to M/s. Sindh Enterprises, Karachi amounting to Rs.1,456,800- (Rupees Fourteen Lac Fifty Six Thousand Eight Hundred Only) being lowest and best evaluated.


The meeting ended with a vote of thanks to and from the Chair.




(ARIF HUSSAIN JALBANI)
I.T. Officer/
I.T Manager (Acting)
BIE, Karachi
(Member)



(SHUJAAT HASHMI)
Deputy Secretary/
Deputy Controller of Examination
BIE, Karachi
(Member)



(ASAD AHMED KHAN AFRIDI)
Deputy Director
STEVA
(Member other than PA)



(NAJAF ALI MUGHNI)
System Administrator
Abbasi Shaheed Hospital, Karachi
(Member other than PA)

(ZAHID ALI LAKHO)
Audit Officer, BIE, Karachi.
(Convener)
(SUSPENDED)



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Method and procedure of procurement: Open Competitive Bidding (National Competitive Bidding) (Single Stage – One Envelope)

Description of work: **SUPPLY OF UNIFORMS & SHOES**

Date of Opening: 18-12-2024 EPADS ID: S-241241134

BIDDERS' ELIGIBILITY/ QUALIFICATION REPORT & CRITERIA

S.No.	Eligibility/ Qualification Criteria	M/S. SINDH ENTERPRISES	M/S. SN SHAH ENTERPRISES
1	05 years' experience in the relevant field (Client List).	YES	NO ✓
2	Turn-over of at least last three years having a sum of minimum Rs.02 Million per year for last 03 years (Copies of financial statements / Audit Report be attached).	YES	NO ✓
3	Minimum 3 contracts of One Million per contract for last 3 years of similar goods / jobs	YES	NO ✓
4	Registration with Federal Board of Revenue (FBR), for Income Tax, GST and Sales Tax in case of procurement of goods.	YES	YES
5	An Affidavit on Stamp Paper that the firm has never been Blacklisted	YES	YES
6	3% (Three percent) submitted	YES	YES
7	Submission of Samples	YES	YES
Qualified / Disqualified		QUALIFIED	DISQUALIFIED

(ARIF HUSSAIN JALBANI)
I.T. Officer/I.T Manager (Acting)
BIEK, Member

(SHUJAAT HASHMI)
Deputy Secretary/
Deputy Controller of Examination
BIEK, Member

(ASAD AHMED KHAN AFRIDI)
Deputy Director
STEVTA
Member, other than PA

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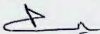



FINANCIAL / COMPARATIVE STATEMENT

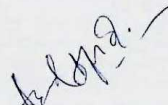
SUPPLY OF UNIFORMS & SHOES


Opening Date: 18-12-2024

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			Rate (Rs.) with all taxes	Amount
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Deputy Secretary /
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BIEK, Member


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Deputy Director
STEVTA
Member other than Procuring Agency


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BID EVALUATION REPORT

1)	Name of Procuring Agency	Board of Intermediate Education, Karachi
2)	Tender Reference No	BIE/AG/L&N/1263/2024 dated 28-11-2024
3)	Tender Title	Tender for SUPPLY OF UNIFORMS & SHOES
4)	Method of Procuring	Single Stage – One Envelope
5)	Tender Published:	Tender Notice posted on Website of EPADS (SPPRA) vide Sr. No. S-241241134
6)	Total Bids Documents Sold	02
7)	Total Bids Received	02
8)	Technical Bids Opening Date	18-12-2024
9)	No. of Bids Technically Qualified	01
10)	No. of Bids Rejected	01
11)	Financial Bid Opening Date	18-12-2024

M/s. Sindh Enterprises

S.NO.	Description of items	Qty	Rate	Amount	Remarks
1	Shalwar Kameez for Male Employees	150	5,337/-	800,500/-	Best Evaluated / Lowest Quoted Rates
2	Oxford design Black Shoes for Male (fine quality)	75	7,150/-	536,250/-	
3	Cap Best Quality	75	1,600/-	120,000/-	
Total=				1,456,800/-	

Following members of Procurement Committee has recommended to accept the best evaluated bids and lowest quoted rates in favor of successful bidder including all Govt. taxes

Committee Members	Signature	Committee Members	Signature
(ARIF HUSSAIN JALBANI) IT Officer/ IT Manager (Acting) BIEK, Member		(SHUJAAT HASHMI) Deputy Secretary / Deputy Controller of Examination BIEK, Member	
(ASAD AHMED KHAN AFRIDI) Deputy Director STEVA Member other than Procuring Agency		(NAJAF ALI MUGHNI) System Administrator, Abbasi Shaheed Hospital, Member other than Procuring Agency	
Convener		Signature	
(ZAHID ALI LAKHO) Audit Officer BIEK, Convener (Suspended)			



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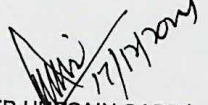
No. BIE/AG /L&N/1273/2024

Dated: 17-12-2024

ORDER

OPENING OF TENDER FOR SUPPLY OF UNIFORMS & SHOES

On the subject cited above, with reference to the suspension of Mr. Zahid Ali Lakho, Audit Officer (Convener, Procurement Committee) by the Controlling Authority of the Board, to continue the Bid opening proceeding as per SPPRA rules Mr. Shujaat Hashmi, Deputy Controller of Examinations/ Deputy Secretary is hereby directed to carry out the bid opening process for Supply of Uniforms & shoes being Senior Member of Procurement Committee.


(PROF. AMEER HUSSAIN QADRI)
CHAIRMAN

Copy to:

1. A.S. Coordination
2. P.S. to Chairman
2. P.A. to Secretary
3. Concerned Officer/Official
4. Guard File

Received

H. Hashmi
17/12/2024



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