

BOARD OF INTERMEDIATE EDUCATION
KARACHI



**BIDDING DOCUMENTS FOR
DISPOSAL OF WASTE PAPER &
USED ANSWER SCRIPTS**

IN RESPECT OF THE

Tender No: BIE/AG/L&N/1473/2025 Dated : 02.06.2025

Date of Issuance : 06-06-2025 10:00 AM to 12-06-2025 11 AM
Deadline for Submission : 12-06-2025 up to 01:00 PM
Date of Opening : 12-06-2025 at 3:00 PM
Document Fee : Rs.2,000/- (Non-Refundable) In shape of pay order

Note: Preview of item(s) can be carried out before one day of opening of bid
from 09:00 AM to 03:00 PM.

Bid invitation notice, terms & conditions and bid submission proforma for disposal of waste paper & used answer scripts is available on Board's website (www.bid.edu.pk).

(Handwritten signatures and initials)





BOARD OF INTERMEDIATE EDUCATION,

BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,
KARACHI-74700

ELIGIBILITY CRITERIA

FOR DISPOSAL OF USED WASTE PAPER & ANSWER SCRIPTS

'AS IS WHERE IS' BASIS

Eligible Firm / Vendor / Bidder fulfilling the following eligibility criteria shall quote rates in Pak Rupees for the items per kilogram (without applicable taxes) on the bid submission proforma and must submit the following documents before the closing time for submission of bid in the office of the Superintendent, Administration General Section, Old Building, 1st Floor, Room No.31 of Board of Intermediate Education, Karachi:

- Bidder shall be on the active payer list of FBR.
- Bidder have the past experience of lifting of waste papers worth Rs.05 Million for each year during the last two financial years from Government/Semi Government departments.
- Provide the bid security @Rs.200,000/- in shape of pay order.
- The bidder shall not be black listed from any Government Department / Organization at the time of submission of bid. Affidavit on stamp paper that the firm has never been blacklisted, must be submitted in shape of hardcopy.
- Bidder must be provided valid copy of CNIC, NTN & Active Taxpayer Certificate.

[Handwritten signatures and initials in blue ink]



TERMS & CONDITIONS

1. All Government taxes & levies etc. (if applicable) will be borne by the buyer.
2. All applicable taxes, if any, will have to be deposited by the successful bidder over and above offered price and shall not be deductible from the offered price / value.
3. Successful buyer / company will be responsible to make full payment within seven working days and lift the item(s) on their own responsibility. Failure to which Pay Order / Demand Draft of the Bid Security will be forfeited and no claim will be acknowledge whatsoever.
4. Disposal item will separately disposed-off to the highest bidder
5. Successful bidders will be required to lift the concerned lot / lots within 07 days of depositing of the total amount of the bid.
6. All items, lot / lots bid are subject on "As is Where is" basis and BIEK takes no responsibility with respect to their condition thereof.
7. The BIEK reserves the right to withdraw any form the lots on its sole discretion without assigning any reason.
8. Bid Security will be returned to the unsuccessful parties accordingly within 07 working days of the selection of the party.
9. The quantity of items and lot(s) is tentative. These may increase/ reduce/ change/ alter/ remove at the discretion of competent authority without assigning any reason thereof.
10. Document without Bid Security will be rejected summarily and no deficiency note will be issued.
11. Kindly write 'NIL' for the column not required.
12. BIEK reserves the right to issue Order for any single lot to different highest bidder and cancel or reject any or all bids.
13. The rate/item cost once quoted would not be changed. Over written bids shall be rejected and treated as non-responsive bid.
14. Bidder along with submitting Security Deposit (in original) shall provide an affidavit on **Rs.100/- stamp paper** (in original) before the closing time for submission of bid that the firm / bidder has not been black listed from any Government Department/Organization at the time of submission of Bid and fulfills the aforementioned eligibility criteria to participate in the bidding process.
15. All applicable taxes shall be deposited by the successful bidder in addition to quoted rates per KG as per policy of FBR.
16. On issuance of work order, successful bidders shall provide the affidavit on **stamp paper worth Rs.100/-** that the information contained in the waste paper & used answer scripts shall not be disclosed by any way and only be used for the purpose of re-cycling.
17. Vendor shall arrange his own transport to lift up the waste paper & used answer scripts and weight thereof under the Supervision of designated team or persons from BIEK. Loaded vehicle shall not be allowed to exit without submission of Gate Pass at the Main Gate of BIEK the Gate Pass shall be signed by Superintendent, Deputy Secretary Administration General & Secretary of BIEK.
18. BIEK reserves the right to reject all bids at any time prior to acceptance of bids.

Note: The used Answer Scripts are available non-recycled paper.



BID SUBMISSION PROFORMA

Name of Firm/Bidder:		
CNIC No.		
Cell No.		
Rs200,000/- Bid Security Instruments No. & Date	No.	Date
Drawn from Bank Name:		

RATE QUOTED BY THE FIRM / BIDDER

S#	ITEMS	QTY	UNIT PER	Quoted Rate in Rs. Per Kg
(A)	(B)	(C)	(D)	(E)
1	Used Answer Scripts (Non-Recycled)	Lot	KG	
2	Waste Paper	Lot	KG	

I, hereby affirm that the above quoted rates by the undersigned shall remain valid 30 days and I am bound to lift the waste paper & used answer scripts as and when work order issued by the BIEK as per quoted approved rates. I also certify that I shall abide by all terms & conditions contained in the bidding documents which have been thoroughly read & understood and all related rules associated with handling of classified documents before lifting the material from BIEK.

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same and enclosed the Bid Security payable to Board of Intermediate Education, Karachi.

Signature: _____

Name: _____

CNIC No. _____

Cell No. _____

