



BOARD OF INTERMEDIATE EDUCATION,
BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,
KARACHI-74700

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STANDARD BIDDING DOCUMENTS FOR NATIONAL COMPETITIVE BIDDING

SINGLE STAGE - TWO ENVELOPE PROCEDURE

**TENDER FOR HIRING OF SECURITY
SERVICES FOR BIEK AND ITS PREMISES**

**IN RESPECT OF THE
BIE/AG/L&N/ 62 /2021**

Volume – I

(TECHNICAL PROPOSAL)



BOARD OF INTERMEDIATE EDUCATION,
BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,
KARACHI-74700

I. INSTRUCTIONS

- (a) The Board of Intermediate Education, Karachi expects that aspirant Security Services Companies should furnish all the required documents to ensure a transparent and genuine presentation. Therefore, it is necessary to fill in the Tender form meticulously and sign & stamp each page. Moreover, attach required supporting document according to the requirement.
- (b) It is of utmost important to fill in the Tender Form in writing in ink or type. Do not leave any column / item blank. If you want to leave the item/column un-answered please, write 'Doesn't Apply / Doesn't Arise'. If you need more space, please attach a paper & clearly mention item/ column name or number etc that referred the column/ item of the Tender Form.
- (c) You can collect the Tender Document from the office of Procurement Wing, Ground Floor Chairman Building BIE Karachi from April 05, 2021 to April 19th 2021 during working hours 9:00 am to 1:00 pm.
- (d) The last date to submit the Tender Document in sealed envelope is April 20th 2021 by 3:00 pm in the Committee Room Ground Floor, Chairman's Building BIE Karachi. The tender will be opened on same day at 3:30 PM in the presence of representatives who may care to attend.
- (e) Bid Security of 3% of total amount of the bid will be submitted along with Tender Documents in shape of PAY ORDER only in the name of Secretary Board of Intermediate Education, Karachi.
- (f) Successful bidder should provide 10% Performance Security of total value of Purchase Order / Work Order in the form of Pay Order or Bank Guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Completion of work / Contract.
- (g) Please mention "Tender Number" at top left corner of the envelopes. BIE Karachi may reject any bid subject to relevant provision of SPPRA Rules 2010, or any may cancel the bidding process at any time prior to acceptance of bid or proposal as per Rule-25 (i) of said rules.
- (h) The contract period for Security Services is one year effective from the date of signing of agreement / Contract. The contract period may be renewable based on satisfactory performance of the company / firm/ agency and mutual consent.



BOARD OF INTERMEDIATE EDUCATION,
BAKHTIYARI YOUTH CENTER, NORTH NAZIMABAD,
KARACHI-74700

2. Details of Required Number of Security Staff

12 HOURS SHIFT

S.No.	Designation	Total Req.	Remarks
1.	Armed Security Guards (Ex Serviceman) day and night	18	12 hrs Duty each can be adjusted / reschedule as per the requirement of Security Management
2.	Security Supervisor	02	12 hrs Duty each can be adjusted / reschedule as per the requirement of Security Management
3.	Armed Security Guards (Ex Commandos from Pak Army, Navy or Air Force)	04	12 hrs Duty each can be adjusted / reschedule as per the requirement of Security Management
4.	Lady Searchers	01	From 8:00 AM to 5:00 PM daily
5.	CCTV Operators	02	From 8:00 AM to 5:00 PM daily
6.	CCTV Technician	01	From 8:00 AM to 5:00 PM daily
TOTAL		28	

Stamp & Signature

3. Requirement of Weapons & Equipment

S.No.	Weapon / equipment	For	Qty	Remarks
1.	Pump action shot gun	Guards	12	Weapon should new / good working condition with license
2.	Rifle 7mm	For Main Gate Guards	6	Weapon should new / good working condition with license Spare magazine should be provided with weapons
3.	Pistol .30 or 9mm	Gurads / Supervisor	5	Weapon should new / good working condition with license Spare magazine should be provided with weapons
4.	SMG / AK47 (Cal: 7.62)	SSG Guards	2	Improvised .222, .223, 7 or 8mm in lieu is not acceptable. The caliber of AK47 (Russian) or SMG (Chinese) is 7.62mm * AK47 Chinese Russian is a costly weapon since it is automatic. As an alternate measure, security companies give .222/.223/7mm rifle which looks like AK47. However, its abilities are inferior and mostly made in Darra/ Tribal area. Spare magazine should be provided with the weapon
5.	Binocular	SSG Guards	2	Military precision
6.	Telescope sight with SMG / AK47	SSG Guards	2	Telescope should be zeroed with the weapon
7.	Base station Wireless with long range antenna	AT BIEK Premises	01	for enabling communication between handheld sets. * The wireless network consists of a base station which is fixed at BIEK main gate. All handheld sets commonly known as walkie talkie can communicate with the base set. Base set is being operated by the security supervisor to communicate with the guards. Every guard is assigned a call sign for e.g hello call sign2. message over

S.No.	Weapon / equipment	For	Qty	Remarks
8.	Handheld walkie talkie wireless set	All guards	24	With hook to fix with web belt.
9.	Flashlights (Rechargeable)	For all Night guards	15	Water proof.
10.	Under vehicle mirrot	For vehicle search	04	
11.	Handheld metal detector	For detection	6	Required for checking the visitors at place where walk though detector is not available
12.	Sun shield / umbrella	For Guards	4	Required for guards performing duty under direct sun light.
13.	Whistle (Fox 40)	For Premises	30	Used by guards
14.	Megaphone	For Supervisor	02	Addressing public gathering at student events.
15.	Metal Detector	For BIEK premises	01	For use at mega events (i.e. Last dates & Special dates for submission of various forms)
16.	Hazmat Equipment Face mask, Gloves, shield	For Guards at BIEK and its premises	36	<ul style="list-style-type: none"> • Face mask should be replaced when become unserviceable. • Gloves should be replaced when become unserviceable.
17.	Hazmat Equipment 450 GSM protection suit	For Guards at Main Gates of Main Building and at Chairman's Building	04	<ul style="list-style-type: none"> • Suit should be replaced every 15 days or when become unserviceable

4. Desired Standard of Security Staff

a. Security Supervisor

- i. Naik or equivalent rank from Armed forces of Pakistan or civil armed forces.
- ii. Educational qualification minimum Intermediate or above.
- iii. Should be able to communicate in urdu.
- iv. Medically / physically fit with medical Cat "AYE"
- v. Preferably from fighting arms like Infantry or Navy Marines with clean conduct sheet.
- vi. Age not more than 55 years.
- vii. Experience of serving educational institution or similar place will be added qualification.

b. Security Guard

- i. Retired Sepoy or L/Naik or equivalent rank from Armed forces or Pakistan or civil armed forces.
- ii. Educational qualification minimum Matriculate.
- iii. Should be able to communicate in Urdu.
- iv. Medically / physically fit with medical Cat “AYE”.
- v. Preferably from fighting arms like Infantry or Navy Marines with clean conduct sheet.
- vi. Age not more than 50 years.
- vii. Experience of serving in educational institutions or similar place will be added qualification.

c. Lady Searcher

- i. Educated within minimum Intermediate qualification.
- ii. Computer literate with proficiency in MS office etc.
- iii. Age between 30 to 45 years.
- iv. Experience of 02 to 03 years working in similar capacity in a large organization, preferable in an education institution.

d. CCTV Operator

- i. Intermediate of D.A.E. in Electronics from Govt. recognized institute.
- ii. Age between 20 to 55 years.
- iii. Experience of 02 to 03 years working in similar capacity in a large organization, preferable in education institution.
- iv. Computer literate and knowledge of working of MS office. Networking.

e. CCTV Technician:

- i. Intermediate of D.A.E. in Electronics from Govt. recognized institute.
- ii. Age between 20 to 55 years.
- iii. Experience of 02 to 03 years working in similar capacity in a large organization, preferable in education institution.
- iv. Computer literate and knowledge of working of MS office. Networking.
- v. Proficient in deployment, installation and maintenance of IP Based CCTV Cameras, Network video recorders, Walk Through gate and other security surveillance and communication equipment.

5. General Terms & Conditions

a. Contract Period

The agreement will be for 12 months which shall enforce from _____,2021 to _____ 2022. The agreement may be extended for another term of one year or suitable period thereof by mutual consent of both the parties i.e. vendor and vendee on same terms & conditions.

b. Bidding Procedure

Single Stage Two Envelope procedure comprising one single envelope containing two separately sealed envelopes one having Financial Bid / Proposal and other sealed envelope containing Technical Proposal. Financial proposal of only technically qualified bidders will be opened in the presence of participants at the given time.

c. Financial Methods

- i. Security Company to quote rates for ex-servicemen.
- ii. 3% of the total cost of services for a year is deposited along with the tender form in shape of PAY ORDER in the name of the Secretary Board of Intermediate Education, Karachi. The Bid Security must be enclosed with Financial Proposal envelope.
- iii. 10% Security Deposit (Performance Security) of the total cost of services (including SST) for 12 months will be deposited to the BIEK within seven days of signing of the agreement with BIEK of the selected agency / firm.
- iv. Payment for rendered security services will be made to the security Agency / Firm on the completion of each month based on actual attendance / duties performed by security guards during the concerned month. The security Agency / Firm will submit services bill to Maintenance Wing Admin General Section BIE Karachi between 05th to 10th of each month for previous month. After scrutiny of bill by Maintenance Wing office same will be forwarded to BIEK Accounts department for payment.
- v. All applicable tax(es) will be borne by the Service provider. The firm should be registered with Income Tax Department.
- vi. No sub-letting / sub-contracting of services in any form is allowed.
- vii. Stamp duty of 0.35% for Services against total value of Work will be levied accordingly.
- viii. The Firm / Agency / Firm must provide Clearance / Registration certificate from relevant authorities i.e. Provincial / Federal / Home Department and Interior Ministries, APSSA etc.
- ix. No escalation of rate and amount at any stage after approval of tender cost will be accepted.
- x. No increase in the value of services will be accepted on account of either unit amount, total cost, any and all other charges, duties, taxes, scope of services and / or any other head of account shall not be allowed, after award of services and / or any other head of account shall not be allowed, after award of services tender for period on one year.

- xi. Breakdown of emoluments (Charging for one guard from BIEK) must be given to BIEK by Security Agency / Firm to ensure that guards are given declared amount of pay by 5th of each month positively. BIEK reserves the right to deduct 2% of the current monthly bill as penalty if guards are not paid by 6th of each month.
- xii. The salary structure, emoluments paid to the security personnel contacted to BIEK – should be consonant with prevalent Government policies and generally practiced market rates. BIEK will not be liable to pay any additional charges due to any change in government policies.
- xiii. In case guard is employed on overtime, the total cost of overtime will be paid to the security guard and the company will not deduct any service or other charges from the guard.

d. Operational Requirements

- i. The Security / Agency / Firm will be responsible for security clearance and character verification of Security Guard posted to BIE from Police, APSAA & NADRA.
- ii. The Security Agency / Firm will be responsible to provide **attested photocopies of arms/ammunitions valid license along with authority letter for carrying same by their security guards while performing duty at BIE, Karachi.**
- iii. During the duty hours, Security Personnel / Guards must wear proper and complete uniform with their Agency / Firm identity card. They are to be in possession of Photo Copy of CNIC.
- iv. The Security Agency / Firm ensure that Security Guards must be a Pakistani National having valid CNIC.
- v. Security Agency / Firm to ensure that their Security Personnel / Guard(s) is not involved in any criminal, terrorist, racial, religious, sectarian activities. Politically motivated individual also be avoided to be deployed. All deployed security guards must be disciplined and law abiding national of Pakistan with clean conduct sheet.
- vi. The BIEK reserve the right to remove any or all Security Staff / Guard(s) is found involved in any criminal undesired activity or create harassment of disturbance among staff and students etc.
- vii. In case of complain, the security Agency / Firm will be responsible to replace/ remove Security Guard/ Personnel at their own expense without delay. If guard reporting late by more than half an hour, half day salary will be deducted from Agency / Firm amount. In case of re-deployment of guards on overtime from same location or any other location equivalent to half day salary will be deducted from Agency / Firm amount.
- viii. The security personnel / Guards must be of good health, physically fit sound mind and mature in judgment. Preferably in the age bracket of 30 years to 45 years.
- ix. Preference will be given to those guards who posse's armed forces or law enforcement departments back ground and already served in educational institutions.

- x. If any theft damage or lost occurred at the duty place of Security Guard, Agency / Firm will be responsible to make payment equivalent to cost of damage item/ theft property etc.
- xi. Security Agency / Firm allows BIE Karachi, security to use their wireless frequency with in BIEK premises without charging additional amount.
- xii. Security Agency / Firm would provide extra guards/Lady Searchers as and when required on same term and condition/ rates (per day) as fixed in contract agreement (equivalent one day duty).
- xiii. Security Agency / Firm would arrange training of Guards and arrange firing practice at least once in 02 months.
- xiv. Security Agency / Firm would provide serviceable weapons to their security guards with following ratio, Shot Guns: 80%, Pistols: 20% of total weapons with sufficient quantity of ammunitions.
- xv. Periodical inspection of weapons/equipment's to be arranged / ensured by the Agency / Firm through qualified technician. No faulty/defected weapon/ammunition to be given to deployed security guard.
- xvi. Agency / Firm to ensure regular day & night check of deployed security guards at all locations by Agency / Firm checkers and deployment supervisor. Proper log book to be maintained by the Agency / Firm at all locations of duty at BIEK.
- xvii. Operation Manager of the Security Agency / Firm must visit BIEK once in two week time to discuss all issues related with the attendance, discipline, performance etc of Security Guards with respective Security Coordinators.
- xviii. Agency / Firm would deploy mix cluster of people, they should not be of same cast or area or sect. Ethnic/ area proportion in the strength of deployed guards to be ensured.
- xix. In case of poor turnout, provision of untrained guard, faulty equipment and weapons etc, BIEK has the right to deduct the amount equivalent to one day pay of guard for each observation from monthly bill of Agency / Firm.
- xx. Guards will maintain their turnout, they will be properly dressed, and trim the mustaches and beard not keep long hairs, wear black shoes of proper pattern. Agency / Firm will issue new uniforms items to their guards. Agency / Firm will be responsible for providing rain coats / winter wear to the guards as required.
- xxi. Medically / physically fit, guards to be employed who can speak and write Urdu language and read the Urdu newspaper.
- xxii. Guards once provided should not be changed for at least stay for 03x months until & unless asked by the BIEK to change him or in case of emergency / ill health – when substitute guard of identical qualifications is to be provided. Such instances are to be far and few.
- xxiii. In case guard is employed on overtime, the total cost of overtime will be paid to the security guard and the company will not deduct any service or other charges from the guard.

e. Guard Dress / Weapon /Equipment Requirement

- i T Shirt with company monogram. (During summer season).
- ii Shirt with company monogram. (During winter season).
- iii Trouser (Tucked in boots).
- iv Blue Socks.
- v DMS (Duty military shoes).
- vi Cap with company monogram.
- vii Brass whistle.
- viii Ammunition pouch.
- ix Pistol pouch (black) for guards carrying pistols.
- x Sling for guards carrying repeater, SMG, rifle.
- xi Web belt.
- xii Flash light (Black / grey) for night duty. Provision of battery will be the responsibility of Security Company.
- xiii Binocular (For SSG guards only)
- xiv Hand held wireless communicator set.

f. Wireless Communication

- i Security Company will establish wireless communication network in BIEK premises using their obtained frequency from PTA.
- ii Security Company will provide hand held sets to every guard on duty.
- iii Security Company will arrange charger, spare batteries and will ensure that wireless link should be up 24/7.
- iv Security Company will install base station with long range antenna. Base station should be able to communicate within BIEK and its premises.

g. Guards Reliever / Leave

- i There will be two monthly holidays allowed to security guards. Security Company will provide reliever for each guard without extra cost to BIEK.

h. Guard Deployment Modus Operandi

- i Before posting new guard, brief profile should be emailed to BIEK Maintenance wing office and guard to be present for concerned official /officer's interview. No guard will be posted to BIEK without proper training by the Agency / Firm. Agency / Firm will issue a certificate with deployment orders to BIE Karachi that posted guards have been thoroughly screened and properly trained and groomed by the security Agency / Firm.
- ii Guards / staff deployed at BIEK should not have any blood relationship e.g son, daughter, nephew, niece, father, mother with BIEK staff or their family / third party staff or their family.
- iii Duty will be divided into two shifts from 08:00am to 08:00pm (Day Shift) and from 08:00pm to 08:00am (Night Shift) however duty timings can be alter by the BIEK according to the need. No leave will be admissible to security Agency / Firm security staff / guards during the period of their deployment.
- iv Security Guard will report for duty 15 minutes prior to start of duty time, Guards coming late by 15 minutes, will marked absent; Agency / Firm would arrange reliever within next 30 minutes at their own expenses. If reliever does not arrive on location, BIEK has the

right to fine the Agency / Firm equivalent to one day salary of guard in addition to his actual one day salary.

- v For swift deployment Agency / Firm would use its own transport with the view to ensure that no location left unattended.
- vi Guards deployed in BIEK Ladies Counters required be more mature, carefully chosen, preferably retired from Armed Forces and should be in middle age bracket, in age bracket of 40 to 50 years.
- vii Guard to be directed during night duty not to remove their uniforms/ shoes and switch of the lights of sentry post/ guardroom. Any guard found sleeping while at duty will mark absent.
- viii Agency / Firm checker must check guards randomly specially during night and endorse his remarks in guard duty checking register & BIEK Maintenance Wing office log book.
- ix Agency / Firm will provide Torches with cell / rechargeable torch to night guards and whistles to all guards on their expenditure, guards those not carrying weapons to be in possession of stick.
- x The service provider will also provide lady guard/searcher & CCTV operator as per laid down qualifications.
- xi BIE Karachi may ask service provider to deploy their security guard anywhere in Karachi on its premises or detail its guards with BIEK Transport when staff etc proceed on any Examination related activity / event in the premises of Karachi.
- xii That upon termination of this agreement the service provider shall be permitted to remove all its devices and equipment which may have been placed by it at the premises from the time to time.

i. Administrative Requirements

- i The BIEK is not liable to provide Accommodation, Food and other facilities including Edible to hired Security Personnel / Guards. However, they have access to drinking water whenever required but not to take outside the premises or sub-let / sale of the same.
- ii Agency / Firm would ensure that guard will not disturb BIEK management for their personal administrative issues; Agency / Firm must pay their dues by 05th of each month.
- iii Security Guard will perform 12 hours duty in a day however seeing the requirements, BIE Karachi can alter shift start and finish time.
- iv To fill up the gapes or cover absentee, in normal circumstances Guard will not be redeployed on overtime or adjusted from other location, fresh guard will be deployed on duty.
- v In case guard is employed on overtime, the total cost of overtime will be paid to the security guard and the company will not deduct any service or other charges from the guard.

j. Discipline of Security Staff & Guards

- i As per BIE Karachi Rules & Regulations and Policy on Discipline. In the event of any incident of Security Lapse the agency / firm will provide all assistance in the investigation of the incident and will be obliged to penalize their guard / security person if found guilty.

- ii The security provider is independent and all services rendered under this contract are to be performed as such, it being understood that the direction and manner of the performances services of the security provider. Also the security provider's employees shall be solely with in the control of the security provider. Also the security provider shall be responsible for payment to its employee's wages, salaries and taxes.

k. Life Insurance / Compliance of Government Labour Policies

- i The security Agency / Firm shall effect and maintain during the period of this agreement a policy or policies of public liability insurance to cover its Guards / Security Staff for death on duty in an amount not more than Rs. 300,000.00 (Rupees Three hundred thousand only) and indemnity for Rs. 150,000.00 (Rupees One hundred fifty thousand only) for any injury to person or damage to property due to negligence of security guard.
- ii Security Agency / Firm shall ensure compliance of all Government policies towards labour laws.
- iii No security staff / guards under 20 year of age shall be deployed at BIE Karachi.
- iv Only Pakistani national with valid CNIC. Medically / physically fit Security staff / Guards shall employ in BIE Karachi.

l. Force Majure

That in the event of any war, declared, enemy action, hostilities, act of God, or any other circumstances (whether or not of a similar nature of the foregoing) which is beyond the control of the security provider which cause the cessation of substantial interface to perform the said services the agreement shall forthwith be suspended until such circumstances shall have ceased subject to the security provider forthwith notifying the second party shall not make any payment under Clause-3 hereof in respect of the such suspension and sum already paid there under of such period shall be refunded forthwith by the security provider to the second party, who shall have right to terminate this agreement forthwith.

m. Arbitration

In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Chairman of the BIEK and CEO of the firm / agency for arbitration / settling of the dispute, failing which the decision of the court of law in the jurisdiction of Karachi binding to the parties.

6. Evaluation Criteria

- a) Maximum marks for Technical proposal : 10
 b) Minimum qualifying percentage is 70% Applicant who secured less than 70% will be categorically disqualified for further process.
 c) Each Technical Proposal will be evaluated accordingly to the criteria given below:
1. Details of weapons & equipments held by the Agency / Firm: 10 Marks
 Attach documentary proof in shape of license / permit photocopy with fire arm number visible.

		Marks	Marks Obtained
a.	Pistols /(30 bore or 9mm semi-automatic)		
	300 or more	1.5	
	Less than 300	1	
	Less than 100	0	
b.	Shotguns (12 bore pump action)		
	300 or more	1.5	
	Less than 300	1	
	Less than 100	0	
c.	SMG (Chinese 56) or Russian AK 47 (7.62 caliber)		
	100 or more	1.5	
	Less than 100	1	
	Less than 50	0	
d.	Explosive Detector		
	10 or more	1.5	
	Less than 10	1	
	Less than 5	0	
e.	Metal Detector		
	25 or more	1.5	
	Less than 10	1	
	Less than 5	0	
f.	Walk Through Gates		
	10 or more	1.5	
	Less than 10	1	
	Less than 5	0	
g.	Under Vehicle Scanner / Mirror		
	50 or more	1	
	Less than 50	0	

	TOTAL MARKS OBTAINED		
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2. Details of Communication / Control Mechanism:

10 Marks

a.	Wireless Frequency acquired by PTA License No..... Renewed up to:..... (Provide photo copy)		
		Marks	Marks obtained
	Valid	2.5	
	Required Renewal	1.5	
	No renewal	0	
b.	Is Agency / Firm operating its Control Room / Quick Response Center Yes..... No..... (If yes please give the details)		
	Within 10 kms of BIEK	2.5	
	Within 20 kms of BIEK	1.5	
	Within 30 kms of BIEK	1	
	Nil	0	
c.	Wireless set / hand held communication devices available with the firm		
	50 or more	2.5	
	More than 25	1.5	
	Nil	0	
d.	Guard control room system / vehicle availability by the firm Yes..... No..... If yes, please give the details.....		
	Will maintain at BIEK premises	2.5	
	Outside BIEK premises	1	
	Total Marks obtained		

3. Detail of Agency / Firm Owned Transport:

10 Marks

- Provide registration details will be verified.

a.	Administrative vehicle *	: Quantity.....	
		Marks	Marks obtained
	More than 10	2.5	
	Less than 10	1.5	
	Nil	0	
b.	Operational vehicles (fitted with wireless) :	Quantit	
	More than 15	2.5	
	less than 15	1.5	
	Nil	0	
c.	Special Vehicle (bullet proof B6 or B8)	: Quantity.....	
	5 or more	2.5	
	Less than 5	1	
	Nil	0	
d.	Motor Bikes	: Quantity.....	
	25 or more	2.5	
	Less than 25	1	
	Nil	0	
	Total Marks Obtained		

4. Details of Security Operation Province Wise:

10 Marks

Province	Name / Location of organization where guards are deployed			
a.	SIND (5 Marks)	Marks	Marks obtained	Number of guards / Location / organization where deployed including contact number of manager security / admin
	More than 100	5		
	less than 100	2.5		
	Less than 50	1		
b.	Punjab (1 Marks)			
	More than 10	1		
	Less than 10	0.5		
	Less than 5	0		
c.	KPK (1 Marks)			
	More than 10	1		
	Less than 10	0.5		
	Less than 5			
	Baluchistan (1 Mark)			
	More than 10	1		
	Less thn 10	0.5		
	Less than 5	0		
e.	Azad Kashmir (1 Marks)			
	More than 10	1		
	Less than 10	0.5		
	Less than 5	0		
f.	Northern Area (1 Marks)			
	More than 10	1		
	Less than 10	0.5		

	Less than 5	0		
	Total Marks Obtained			

5. Training Facility :

10 Marks

a.		Does Agency / Firm holding its training centre for grooming & training of security guards: Yes:..... No		
		(Give details)		
		Marks	Obtained	Remarks
	Training center in Karachi	5		
	Training center outside Karachi in Sindh province	2.5		
	Outside Sindh province	1		
b.	No of guards trained by APSAA training school in 2014-2015 (attach certificate copy)			
	More than 100	5		
	More than 60	2.5		
	Less than 60	1		

6. Risk cover of Security Guards / Staff:

10 Marks

Provide details of guards with CNIC number, name. These wil be verified:

		Marks	Obtained	Remarks
a.	Life insurance	2.5		
b.	EOBI	2.5		
c.	SESSI	2.5		
d.	APSSA	2.5		

Stamp & Signature

7. Professional Security Staff on Agency / Firm Payroll:

10 Marks

		Marks	Obtained	Remarks
a.	Commissioned Officers from armed forces	2		
	More than 5	2		
	Less than 5	1		
b.	JCOs (Naib Subedar / subedar)	2		
	More than 5	2		
	Less than 5	1		
c.	NCOs (Naik / Hawaldar)	2		
	More than 5	2		
	Less than 5	1		
d.	Police & Rangers persons etc	1		
	More than 5	1		
	Less than 5	0.5		
e.	Civilians	1		
	More than 5	1		
	Less than 5	0.5		
f.	SSG Guards (Trained from SSG Training Center Cherat)	2		
	More than 10	2		
	Less than 10	1		

8. IT Based Environments & ISO Certification:

10 Marks

		Marks	Obtained	Remarks
a.	Is Agency / Firm maintaining is record through ERP: Yes:..... No:..... Provide details			
	If yes	4		
b.	Is agency / firm standardization towards security services is certified through ISO certification? If yes, please give the details along with authority.	6		

9. Details of Top Ten (10) Reputable Educational Institutions where Agency / Firm presently providing security services:

10 Marks

S#	Name of Educational Institutions	Locations	No. of Guards	From	To	Remarks / Nature of Security Service
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

- i) All Ten ----- 10 Marks
- ii) 5 or less ----- 5 Marks
- iii) NIL ----- 0 Marks

Stamp & Signature

10. Details of Top Ten (10) National / Multinational Organization where Agency / Firm presently providing security services: 10 Marks

S#	Name of National / multinational organization	Locations	No. of Guards	From	To	Remarks / Nature of Security Service
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

- i) All Ten ----- 10 Marks
- ii) 5 or less ----- 5 Marks
- iii) NIL ----- 0 Marks

NOTE:

- a. Total point for Technical Proposal : 100
- b. The Financial Proposal of those bidders will be opened who will score minimum 70% marks in the technical proposal.

Stamp & Signature

INTEGRITY PACT

Declaration of Charges, Fees, Commission, Taxes, Levies etc payable by the company / firm/ agency for Security Services;

M/s _____, the Security Services hereby declares that:

- (a) Its intention not to obtain the procurement work of any contract, right, interest, privilege, or other obligation or benefit from the BIEK or any administrative or financial offices thereof or any other department under the control of the BIEK through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the company / firm/ agency represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the BIEK directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the BIEK, except that which has been expressly declared pursuant hereto.
- (c) The company / firms / agency / accepts full responsibility and strict liability for making any false declaration /statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the BIEK under any law, contract, or other instrument, be stand void at the discretion of the BIEK.
- (d) Notwithstanding any right and remedies exercised by the BIEK in this regard, company/firm/agency agrees to indemnify the BIEK for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the BIEK in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the company/firm/agency/service provider as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the BIEK.

Note:

This integrity pact is mandatory requirement other than auxiliary services / works.

Stamp & Signature

CERTIFICATE

IF PROVIDED INFORMATION FOUND FALSE, THE SERVICES OF THE HIRED SECURITY AGENCY / FIRM WILL BE TERMINATED WITHOUT ASSIGNING ANY REASON AND MAKING ANY REFUND /PAYMENT. FURTHER THE AGENCY / FIRM WILL BE BLACKLISTED.

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s. _____

Contact Person: _____

Address: _____

Tel#: _____ Fax#: _____

Mobile#: _____ Email: _____

Dated: _____.

Stamp & Signature



Board of Intermediate Education
Bakhtiari Youth Center, North Nazimabad,
Karachi - 74700

Phones: 99260205
99260214
99260207
99260219

STANDARD BIDDING DOCUMENTS
FOR
NATIONAL COMPETITIVE BIDDING
SINGLE STAGE – TWO ENVELOPES PROCEDURE
TENDER FOR HIRING OF SECURITY
SERVICES
FINANCIAL PROPOSAL

IN RESPECT OF THE
BIEK/AG/L&N/ 62 /2021

VOLUME-II

FINANCIAL PROPOSAL

I. INSTRUCTIONS

- (i) The Board of Intermediate Education, Karachi expects that aspirant Security Services Companies should furnish all the required documents to ensure a transparent and genuine presentation. Therefore, it is necessary to fill in the Tender form meticulously and sign & stamp each page. Moreover, attach required supporting document according to the requirement.
- (j) It is of utmost important to fill in the Tender Form in writing in ink or type. Do not leave any column / item blank. If you want to leave the item/column un-answered please, write 'Doesn't Apply / Doesn't Arise'. If you need more space, please attach a paper & clearly mention item/ column name or number etc that referred the column/ item of the Tender Form.
- (k) You can collect the Tender Document from the office of Procurement Wing, Ground Floor Chairman Building BIE Karachi from April 05, 2021 to April 20th 2021 during working hours 9:00 am to 1:00 pm.
- (l) The last date to submit the Tender Document in sealed envelope is April 20th 2021 by 12:00 pm in the Committee Room Ground Floor, Chairman's Building BIE Karachi. The tender will be opened on same day at 12:30 PM in the presence of representatives who may care to attend.
- (m) Bid Security of 3% of total amount of the bid will be submitted along with Tender Documents in shape of PAY ORDER only in the name of Secretary Board of Intermediate Education, Karachi.
- (n) Successful bidder should provide 10% Performance Security of total value of Purchase Order / Work Order in the form of Pay Order or Bank Guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Completion of work / Contract.
- (o) Please mention " Tender Number" at top left corner of the envelopes. BIE Karachi may reject any bid subject to relevant provision of SPPRA Rules 2010 any may cancel the bidding process at any time prior to acceptance of bid or proposal as per Rule-25 (i) of said rules.
- (p) The contract period for Security Services is one year effective from the date of signing of agreement / Contract. The contract period may be renewable based on satisfactory performance of the company / firm/ agency and mutual consent.

2. FINANCIAL PROPOSAL

BILL OF QUANTITIES

			Rates must be quoted with all Govt. Taxes	
S.No.	Designation	Total Req.	Rate	Amount
1.	Armed Security Guards (Ex Serviceman) day and night	18		
2.	Security Supervisor	02		
3.	Armed Security Guards (Ex Commandos from Pak Army, Navy or Air Force)	04		
4.	Lady Searchers	01		
5.	CCTV Operators	02		
6.	CCTV Technician	01		
TOTAL		28		

Total	28	Total Amount for one month	
		Total SST	
		Total Amount (including SST) for one month	
		Total Amount (Including SST for one year)	

Total Amount(Including SST) for one month in words:

Rupees: _____

_____.

Total Amount(Including SST) for one year in words:

Rupees: _____.

3. BIDDING DATA

- (a). **Name of Procuring Agency:** Board of Intermediate Education, Karachi
- (b). **Brief description of works:** Provision of Security Services
- (c). **Procuring Agency's address:** Bakhtiari youth Centre, North Nazimabad, Karachi.
- (d). **Amount of Bid Security:** Bid Security of 3% of total amount/cost will be submitted along with Tender Documents in shape of Pay Order / Demand Draft only in the name of Secretary, Board of Intermediate Education, Karachi.
- (e). **Period of Bid Validity (days):** Ninety (90) days.
- (f). **Performance Security Deposit:** Successful bidder should provide 10% Performance Security of total value of Work Order in the form of Pay Order or bank guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery / Completion of work / contract.
- (g). **Deadline for Submission of Bids along with time:** The last date of submit the Tender Document in sealed envelope is April 20, 2021 by 12:00 pm in the office of the Procurement Wing of Board of Intermediate Education, Karachi. The tender will be opened on same day at 12:30 pm in the presence of the representatives who may care to attend.
- (h). **Venue Time and Date of Bid Opening:** In presence of representatives who may care to attend. The Tender will be opened on April 20, 2021 at 12:30 pm in the committee room of Board of Intermediate Education, Karachi.

4. Desired Standard of Security Staff

c. Security Supervisor

- viii. Naik or equivalent rank from Armed forces of Pakistan or civil armed forces.
- ix. Educational qualification minimum Intermediate or above.
- x. Should be able to communicate in urdu.
- xi. Medically / physically fit with medical Cat "AYE"
- xii. Preferably from fighting arms like Infantry or Navy Marines with clean conduct sheet.
- xiii. Age not more than 55 years.
- xiv. Experience of serving educational institution or similar place will be added qualification.

d. Security Guard

- i. Retired Sepoy or L/Naik or equivalent rank from Armed forces or Pakistan or civil armed forces.
- ii. Educational qualification minimum Matriculate.
- iii. Should be able to communicate in Urdu.
- iv. Medically / physically fit with medical Cat "AYE".
- v. Preferably from fighting arms like Infantry or Navy Marines with clean conduct sheet.
- vi. Age not more than 50 years.
- vii. Experience of serving in educational institutions or similar place will be added qualification.

c. Lady Searcher

- v. Educated within minimum Intermediate qualification.
- vi. Computer literate with proficiency in MS office etc.
- vii. Age between 30 to 45 years.
- viii. Experience of 02 to 03 years working in similar capacity in a large organization, preferable in an education institution.

d. CCTV Operator

- v. Intermediate of D.A.E. in Electronics from Govt. recognized institute.
- vi. Age between 20 to 55 years.
- vii. Experience of 02 to 03 years working in similar capacity in a large organization, preferable in education institution.
- viii. Computer literate and knowledge of working of MS office. Networking.

e. CCTV Technician:

- vi. Intermediate of D.A.E. in Electronics from Govt. recognized institute.
- vii. Age between 20 to 55 years.
- viii. Experience of 02 to 03 years working in similar capacity in a large organization, preferable in education institution.
- ix. Computer literate and knowledge of working of MS office. Networking.
- x. Proficient in deployment, installation and maintenance of IP Based CCTV Cameras, Network video recorders, Walk Through gate and other security surveillance and communication equipment.

5. SUMMARY OF BID

	Rupees In Words	Rupees In Figures
Total cost of the Bid: <i>(as offered by the Bidder)</i>		
3% (three percent) amount of the Bid Price Bid Security (Refundable)		
10% (ten percent) amount of the Contract Price Performance Security (Refundable)		



Board of Intermediate Education

Bakhtiar Youth Center, North Nazimabad,
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6. GENERAL TERMS & CONDITIONS:

a. Contract Period:

The agreement will be for one year. The agreement may be extended for another term of one year or suitable period thereof by mutual consent.

b. Bidding Procedure:

Single stage Two envelope procedure comprising one single envelope containing two separately sealed envelopes one having Financial Bid / Proposal and other sealed envelope containing Technical Proposal. Financial proposal of only technically qualified bidders will be opened in the presence of participants at the given time.

c. Financial Methods:

- xiv. Security Company to quote rates for ex-servicemen.
- xv. 3% of the total cost of services for a year is deposited along with the tender form in shape of PAY ORDER in the name of the Secretary Board of Intermediate Education, Karachi. The Bid Security must be enclosed with Financial Proposal envelope.
- xvi. 10% Security Deposit (Performance Security) of the total cost of services (including SST) for 12 months will be deposited to the BIEK within seven days of signing of the agreement with BIEK of the selected agency / firm.
- xvii. Payment for rendered security services will be made to the security Agency / Firm on the completion of each month based on actual attendance / duties performed by security guards during the concerned month. The security Agency / Firm will submit services bill to Maintenance Wing Admin General Section BIE Karachi between 05th to 10th of each month for previous month. After scrutiny of bill by Maintenance Wing office same will be forwarded to BIEK Accounts department for payment.
- xviii. All applicable tax(es) will be borne by the Service provider. The firm should be registered with Income Tax Department.
- xix. No sub-letting / sub-contracting of services in any form is allowed.
- xx. Stamp duty of 0.35% for Services against total value of Work will be levied accordingly.
- xxi. The Firm / Agency / Firm must provide Clearance / Registration certificate from relevant authorities i.e. Provincial / Federal / Home Department and Interior Ministries, APSSA etc.
- xxii. No escalation of rate and amount at any stage after approval of tender cost will be accepted.

- xxiii. No increase in the value of services will be accepted on account of either unit amount, total cost, any and all other charges, duties, taxes, scope of services and / or any other head of account shall not be allowed, after award of services and / or any other head of account shall not be allowed, after award of services tender for period on one year.
- xxiv. Breakdown of emoluments (Charging for one guard from BIEK) must be given to BIEK by Security Agency / Firm to ensure that guards are given declared amount of pay by 5th of each month positively. BIEK reserves the right to deduct 2% of the current monthly bill as penalty if guards are not paid by 6th of each month.
- xxv. The salary structure, emoluments paid to the security personnel contacted to BIEK – should be consonant with prevalent Government policies and generally practiced market rates. BIEK will not be liable to pay any additional charges due to any change in government policies.
- xxvi. In case guard is employed on overtime, the total cost of overtime will be paid to the security guard and the company will not deduct any service or other charges from the guard.

d. Operational Requirements:

- xxiv. The Security / Agency / Firm will be responsible for security clearance and character verification of Security Guard posted to BIE from Police, APSAA & NADRA.
- xxv. The Security Agency / Firm will be responsible to provide **attested photocopies of arms/ammunitions valid license along with authority letter for carrying same by their security guards while performing duty at BIE, Karachi.**
- xxvi. During the duty hours, Security Personnel / Guards must wear proper and complete uniform with their Agency / Firm identity card. They are to be in possession of Photo Copy of CNIC.
- xxvii. The Security Agency / Firm ensure that Security Guards must be a Pakistani National having valid CNIC.
- xxviii. Security Agency / Firm to ensure that their Security Personnel / Guard(s) is not involved in any criminal, terrorist, racial, religious, sectarian activities. Politically motivated individual also be avoided to be deployed. All deployed security guards must be disciplined and law abiding national of Pakistan with clean conduct sheet.
- xxix. The BIEK reserve the right to remove any or all Security Staff / Guard(s) is found involved in any criminal undesired activity or create harassment of disturbance among staff and students etc.
- xxx. In case of complain, the security Agency / Firm will be responsible to replace/ remove Security Guard/ Personnel at their own expense without delay. If guard reporting late by more than half an hour, half day salary will be deducted from Agency / Firm amount. In case of re-deployment of guards on overtime from same location or any other location equivalent to half day salary will be deducted from Agency / Firm amount.
- xxxi. The security personnel / Guards must be of good health, physically fit sound mind and mature in judgment. Preferably in the age bracket of 30 years to 45 years.

- xxxii. Preference will be given to those guards who posse's armed forces or law enforcement departments back ground and already served in educational institutions.
- xxxiii. If any theft damage or lost occurred at the duty place of Security Guard, Agency / Firm will be responsible to make payment equivalent to cost of damage item/ theft property etc.
- xxxiv. Security Agency / Firm allows BIE Karachi, security to use their wireless frequency with in BIEK premises without charging additional amount.
- xxxv. Security Agency / Firm would provide extra guards/Lady Searchers as and when required on same term and condition/ rates (per day) as fixed in contract agreement (equivalent one day duty).
- xxxvi. Security Agency / Firm would arrange training of Guards and arrange firing practice at least once in 02 months.
- xxxvii. Security Agency / Firm would provide serviceable weapons to their security guards with following ratio, Shot Guns: 80%, Pistols: 20% of total weapons with sufficient quantity of ammunicions.
- xxxviii. Periodical inspection of weapons/equipment's to be arranged / ensured by the Agency / Firm through qualified technician. No faulty/defected weapon/ammunition to be given to deployed security guard.
- xxxix. Agency / Firm to ensure regular day & night check of deployed security guards at all locations by Agency / Firm checkers and deployment supervisor. Proper log book to be maintained by the Agency / Firm at all locations of duty at BIEK.
- xl. Operation Manager of the Security Agency / Firm must visit BIEK once in two week time to discuss all issues related with the attendance, discipline, performance etc of Security Guards with respective Security Coordinators.
- xli. Agency / Firm would deploy mix cluster of people, they should not be of same cast or area or sect. Ethnic/ area proportion in the strength of deployed guards to be ensured.
- xlii. In case of poor turnout, provision of untrained guard, faulty equipment and weapons etc, BIEK has the right to deduct the amount equivalent to one day pay of guard for each observation from monthly bill of Agency / Firm.
- xliii. Guards will maintain their turnout, they will be properly dressed, and trim the mustaches and beard not keep long hairs, wear black shoes of proper pattern. Agency / Firm will issue new uniforms items to their guards. Agency / Firm will be responsible for providing rain coats / winter wear to the guards as required.
- xliv. Medically / physically fit, guards to be employed who can speak and write Urdu language and read the Urdu newspaper.

- xlv. Guards once provided should not be changed for at least stay for 03x months until & unless asked by the BIEK to change him or in case of emergency / ill health – when substitute guard of identical qualifications is to be provided. Such instances are to be far and few.
- xlvi. In case guard is employed on overtime, the total cost of overtime will be paid to the security guard and the company will not deduct any service or other charges from the guard.

e. Guard Dress / Weapon /Equipment Requirement

- xv T Shirt with company monogram. (During summer season).
- xvi Shirt with company monogram. (During winter season).
- xvii Trouser (Tucked in boots).
- xviii Blue Socks.
- xix DMS (Duty military shoes).
- xx Cap with company monogram.
- xxi Brass whistle.
- xxii Ammunition pouch.
- xxiii Pistol pouch (black) for guards carrying pistols.
- xxiv Sling for guards carrying repeater, SMG, rifle.
- xxv Web belt.
- xxvi Flash light (Black / grey) for night duty. Provision of battery will be the responsibility of Security Company.
- xxvii Binocular (For SSG guards only)
- xxviii Hand held wireless communicator set.

f. Wireless Communication

- v Security Company will establish wireless communication network in BIEK premises using their obtained frequency from PTA.
- vi Security Company will provide hand held sets to every guard on duty.
- vii Security Company will arrange charger, spare batteries and will ensure that wireless link should be up 24/7.
- viii Security Company will install base station with long range antenna. Base station should be able to communicate within BIEK and its premises.

g. Guards Reliever / Leave

- ii There will be two monthly holidays allowed to security guards. Security Company will provide reliever for each guard without extra cost to BIEK.

h. Guard Deployment Modus Operandi

- xiii Before posting new guard, brief profile should be emailed to BIEK Maintenance wing office and guard to be present for concerned official /officer's interview. No guard will be posted to BIEK without proper training by the Agency / Firm. Agency / Firm will issue a certificate with deployment orders to BIE Karachi that posted guards have been thoroughly screened and properly trained and groomed by the security Agency / Firm.
- xiv Guards / staff deployed at BIEK should not have any blood relationship e.g son, daughter, nephew, niece, father, mother with BIEK staff or their family / third party staff or their family.
- xv Duty will be divided into two shifts from 08:00am to 08:00pm(Day Shift) and from 08:00pm to 08:00am(Night Shift) however duty timings can be alter by the BIEK according to the need. No leave will be admissible to security Agency / Firm security staff / guards during the period of their deployment.
- xvi Security Guard will report for duty 15 minutes prior to start of duty time, Guards coming late by 15 minutes, will marked absent; Agency / Firm would arrange reliever within next 30 minutes at their own expenses. If reliever does not arrive on location, BIEK has the right to fine the Agency / Firm equivalent to one day salary of guard in addition to his actual one day salary.
- xvii For swift deployment Agency / Firm would use its own transport with the view to ensure that no location left unattended.
- xviii Guards deployed in BIEK Ladies Counters required be more mature, carefully chosen, preferably retired from Armed Forces and should be in middle age bracket, in age bracket of 40 to 50 years.
- xix Guard to be directed during night duty not to remove their uniforms/ shoes and switch of the lights of sentry post/ guardroom. Any guard found sleeping while at duty will mark absent.
- xx Agency / Firm checker must check guards randomly specially during night and endorse his remarks in guard duty checking register & BIEK Maintenance Wing office log book.
- xxi Agency / Firm will provide Torches with cell / rechargeable torch to night guards and whistles to all guards on their expenditure, guards those not carrying weapons to be in possession of stick.
- xxii The service provider will also provide lady guard/searcher & CCTV operator as per laid down qualifications.
- xxiii BIE Karachi may ask service provider to deploy their security guard anywhere in Karachi on its premises or detail its guards with BIEK Transport when staff etc proceed on any Examination related activity / event in the premises of Karachi.
- xxiv That upon termination of this agreement the service provider shall be permitted to remove all its devices and equipment which may have been placed by it at the premises from the time to time.

i. Administrative Requirements

- vi The BIEK is not liable to provide Accommodation, Food and other facilities including Edible to hired Security Personnel / Guards. However, they have access to drinking water whenever required but not to take outside the premises or sub-let / sale of the same.
- vii Agency / Firm would ensure that guard will not disturb BIEK management for their personal administrative issues; Agency / Firm must pay their dues by 05th of each month.
- viii Security Guard will perform 12 hours duty in a day however seeing the requirements, BIE Karachi can alter shift start and finish time.
- ix To fill up the gapes or cover absentee, in normal circumstances Guard will not be redeployed on overtime or adjusted from other location, fresh guard will be deployed on duty.
- x In case guard is employed on overtime, the total cost of overtime will be paid to the security guard and the company will not deduct any service or other charges from the guard.

j. Discipline of Security Staff & Guards

- iii As per BIE Karachi Rules & Regulations and Policy on Discipline. In the event of any incident of Security Lapse the agency / firm will provide all assistance in the investigation of the incident and will be obliged to penalize their guard / security person if found guilty.
- iv The security provider is independent and all services rendered under this contract are to be performed as such, it being understood that the direction and manner of the performances services of the security provider. Also the security provider's employees shall be solely with in the control of the security provider. Also the security provider shall be responsible for payment to its employee's wages, salaries and taxes.

k. Life Insurance / Compliance of Government Labour Policies

- v The security Agency / Firm shall effect and maintain during the period of this agreement a policy or policies of public liability insurance to cover its Guards / Security Staff for death on duty in an amount not more than Rs. 300,000.00 (Rupees Three hundred thousand only) and indemnity for Rs. 150,000.00 (Rupees One hundred fifty thousand only) for any injury to person or damage to property due to negligence of security guard.
- vi Security Agency / Firm shall ensure compliance of all Government policies towards labour laws.
- vii No security staff / guards under 20 year of age shall be deployed at BIE Karachi.
- viii Only Pakistani national with valid CNIC. Medically / physically fit Security staff / Guards shall employ in BIE Karachi.

I. Force Majure

That in the event of any war, declared, enemy action, hostilities, act of God, or any other circumstances (whether or not of a similar nature of the foregoing) which is beyond the control of the security provider which cause the cessation of substantial interface to perform the said services the agreement shall forthwith be suspended until such circumstances shall have ceased subject to the security provider forthwith notifying the second party shall not make any payment under Clause-3 hereof in respect of the such suspension and sum already paid there under of such period shall be refunded forthwith by the security provider to the second party, who shall have right to terminate this agreement forthwith.

m. Arbitration

In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Chairman of the BIEK and CEO of the firm / agency for arbitration / settling of the dispute, failing which the decision of the court of law in the jurisdiction of Karachi binding to the parties.

INTEGRITY PACT

Declaration of Charges, Fees, Commission, Taxes, Levies etc payable by the company / firm/ agency for Security Services;

M/s _____, the Security Services hereby declares that:

- (e) Its intention not to obtain the procurement work of any contract, right, interest, privilege, or other obligation or benefit from the BIEK or any administrative or financial offices thereof or any other department under the control of the BIEK through any corrupt practice(s).
- (f) Without limiting the generality of the forgoing the company / firm/ agency represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the BIEK directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the BIEK, except that which has been expressly declared pursuant hereto.
- (g) The company / firms / agency / accepts full responsibility and strict liability for making any false declaration /statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the BIEK under any law, contract, or other instrument, be stand void at the discretion of the BIEK.
- (h) Notwithstanding any right and remedies exercised by the BIEK in this regard, company/firm/agency agrees to indemnify the BIEK for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the BIEK in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the company/firm/agency/service provider as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the BIEK.

Note:

This integrity pact is mandatory requirement other than auxiliary services / works.

Stamp & Signature

CERTIFICATE

IF PROVIDED INFORMATION FOUND FALSE, THE SERVICES OF THE HIRED SECURITY AGENCY / FIRM WILL BE TERMINATED WITHOUT ASSIGNING ANY REASON AND MAKING ANY REFUND /PAYMENT. FURTHER THE AGENCY / FIRM WILL BE BLACKLISTED.

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s. _____

Contact Person: _____

Address: _____

Tel#: _____ Fax#: _____

Mobile#: _____ Email: _____

Dated: _____.

Stamp & Signature

SIGNED & STAMPED
BY THE AUTHORIZED PERSON