## BOARD OF INTERMEDIATE EDUCATION KARACHI

PAGE NO: -\_

SUBJECT:- ATTENDANCE OF BIDDERS OPENING OF BIDS TENDER FOR PROCUREMENT OF COMPUTER STATIONERY

### NOTES & ORDERS

Attendance of Bidders or their representatives, with the remarks that on 30-11-2018 all the bids were opened before us and with the observation that all the required codal formalities in accordance with the SPPRA Rules were completed in the process of opening of bids for **Procurement of Computer Stationery.** 

S.NO	NAME OF BIDDER / REPRESENTATIVE	NAME OF THE FIRM	SIGNATURE
01.	Oaiser Hussain 0333-6525194	M/s. Pros Link	estatist.
02.	1ableh Ashrul 0300-3486070	M/s. Ashraf Traders	
03.	Muhamma D Shoaib 045 W268-0060	M/s. Fatemi Impex	30/11/18
04.		M/s. Gallant Enterprises	
05.	6333236 1661	M/s. Times Business Aids	Mil
06.	M. Wasindais	M/s. Zaib Enterprises	and
07.		M/s. A.J. Enterprises	
08.	M- Nadeem 0300-2829940	M/s. N.M. Impex	Halun:
09.		M/s. SH & Sons	

BOARD	OF	INTERMEDIATE EDUCATION KARACH	П

PAGE NO: - \_

SUBJECT: -MEETING OF PROCUREMENT COMMITTEE TO WITNESS THE OPENING OF BIDS FOR PROCUREMENT OF COMPUTER STATIONERY.

### NOTES & ORDERS

Attendance of members of the Procurement Committee of the Board today on 30-11-2018 to Witness the Opening of Bids for Procurement of Computer Stationery, with the observation that all the required codal formalities in accordance with the SPPRA Rules were completed in the process of opening of bids.

S.NO.	NAME	SIGNATURE
1.	Mrs. Zarina Rashid, Acting Secretary, BIEK Convener Procurement Committee	30/sl.8
2.	Mr. Azeem Ahmed, Acting Controller of Examinations, BIEK, Member Procurement Committee	Ci3
3.	Mr. Muhammad Sohail Hameed, Audit Officer, BIEK. Member Procurement Committee	and and roll
4.	Prof. Shahzad Muslim Khan, Vice Principal, D.J. Sindh Govt. College, Member Procurement Committee	ANA SOUNTS
5.	Mr. Muhammad Naeem Suleri, Deputy Secretary, Sindh Board of Technical Education, Karachi.	30/11/18



Phones: 99260211 99260212 99260213

### **BID EVALUATION REPORT**

1)	Name of Procuring Agency:	Board of Intermediate Education, Karachi.
2)	Tender Reference No.	BIE/AG/L&N/293/2018 dated 15.10.2018 & Corrigendum No. BIE/AG/L&N/300/2018 dated 02.11.2018
3)	Tender Description / Name of Work / Item:	Tender for Procurement of Computer's Stationery for BIE, Karachi
4)	Method of Procuring:	Single Stage – One Envelope.
5)	Tender published:	Tender Notice posted on website of SPPRA on 11.11.2018 vide Sr. No. T00535-18-0002
6)	Total Bids Documents Sold:	Nine (09)
7)	Total Bids Received:	Six (06)
8)	Technical Bids Opening Date:	NIL (Marshard
9)	No. of Bids Technically Qualified:	Five (05)
10)	No. of Bids Rejected:	One (01)
11)	Financial Bid Opening Date:	30.11.2018

### **Bid Evaluation Report**

### M/S. FATEMI IMPEX, KARACHI

SR.NO.	DESCRIPTION OF ITEMS	QTY	RATE	AMOUNT
1	Toner HP 1320	01 Nos.	Rs. 5265.00	Rs. 5265.00
2	Toner HP 400 Pro (26A)	03 Nos.	Rs. 9009.00	Rs. 27027.00
5	Toner HP M506dn	22 Nos.	Rs. 17550.00	Rs. 386100.00
			TOTAL	Rs.418.392.00

### M/S. ZAIB ENTERPRTISES, KARACHI

SR.NO.	DESCRIPTION OF ITEMS	QTY	RATE	AMOUNT
3	Brother Laser Jet Printer HL- 5440D	15 Nos.	Rs.10400.00	Rs. 156000.00
6	Toner Toshiba E-Studio 181	02 Nos.	Rs.12740.00	Rs. 25480.00
7	Toner Toshiba E-Studio 2006	12 Nos.	Rs.11050.00	Rs. 132600.00
8	Toner Toshiba E-Studio 457	02 Nos.	Rs.16250.00	Rs. 32500.00
			TOTAL	Rs 346 580 00

### M/S. N.M. IMPEX (PVT) LTD., KARACHI

SR.NO.	DESCRIPTION OF ITEMS	QTY	RATE	AMOUNT
10	A4 Paper in the size of 210 x 297MM (80 Grams)	1000 Reams	Rs. 564.00	Rs. 564000.00
			TOTAL	Rs.564.000.00

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Page 1 of 2

### M/S. TIMES BUSINESS AIDS, KARACHI

SR.NO.	DESCRIPTION OF ITEMS	QTY	RATE	AMOUNT
11	A3 Paper in the size of 297 x 420 MM (80 Grams)	100 Reams	Rs. 1217.00	Rs. 121700.00
12	Photostat Paper in the size of 216 x 343 MM (80 Grams)	1000 Reams	Rs. 703.00	Rs. 703000.00
	BID EVALUATION R	contr	TOTAL	Rs.824,700.00

Following members of Procurement Committee after due consideration has recommended to accept the 1st lowest as well as best evaluated bid in favor of successful bidders including taxes.

Committee Members	Signature	Committee Members	Signature
( Azeem Ahmed ) Controller of Examinations (Acting) BIE, Karachi. (Member)	O.S.	( M. Sohail Hameed ) Dy. Secretary (Admn. General) BIE, Karachi. (Member)	Haram
( Prof: Shahzad Muslim Khan ) Vice-Principal, D.J. Sindh Govt. Sc. College, Karachi. (Member)	John	( Mr. M. Naeem Soleri) Dy. Secretary Sindh Board of Technical Education (Member)	影
( Zarina Rashid ) Secretary (Acting) BIE, Karachi. (Convener)	Duig (Ca)	18	

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Method and procedure of procurement: <u>Open Competitive Bidding</u> (NationalCompetitive Bidding) (Single Stage - One Envelope)

Description of work: <u>PROCUREMENT OF COMPUTER STATIONERY</u>

Date of Opening: 30-11-2018 NIT NO.SPPRA Serial No. T00535-18-0002

BIDDERS' ELIGIBILITY/ QUALIFICATION REPORT Eligibility/ Qualification Criteria:

- G	Eligibility / Qualification Criteria  Tax Registration Ta	Eligibility / Qualification Criteria  Business Aids  Business Aids  Business Aids  Enterprises  Fige PES  Fige PES
M/s, Zaib Enterprises YES	M/s, Zaib   M/s, Fatemi   M/s, Zaib   M/s, Fatemi   M/s,	M/s, Zatb   M/s, Fatemi   M/s, Ashraf   Inference   M/s, Inferenc
	Mis. Fatemi I Impex YES YES YES YES YES YES YES YES YES NO Oualified	M/s, Fatemi   M/s, Ashraf   1
M/s. Fatemi Impex YES YES YES YES YES YES YES YES YES NO Outlified		Traders YES YES YES YES YES YES YES YES YES YOU NO YOU NO O O O O O O O O O O O O O O O O O
	Ms. Ashraf Traders YES YES YES YES YES YES YES YES YES YOU NO YES NO	

(Azeem Ahmed)
Acting Controller of Examinations,
BIEK.

Member

(Muhammad Sohail Hameed)
Deputy Secretary, General,
BIEK,
Member

(Prof. Shahzad Muslim Khan)
Vice Principal, D.J. Sindh Govt. Sc. College
Member

(Muhammad Nacem Suleri)
Deputy Secretary, SBTE
Member

(Zarina Rashid)
Acting Secretary, BIEK
Convener



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M/s. N.M. Impex	AMOUNT	(RS)	NO			NO	j	NO	NO	5	NA	NO	NO	NQ	NO	564000.00	12890 00	-	/35000.00	

(AZEEM AHMED)
Controller of Examinations (Acting)
BIE, Karachi
(Member) 200 Co

(M. SOHAIL HAMEED)
Dy. Secretary (Admn. General)
BIE, Karachi
(Member)

(PROF.\SHAHZAD MUSLIM KHAN)
Vice Principal, D.J. Sindh Govt. Sc. College,
Karachi

(Convener) (Member)

(MUHAMMAD NAEEM SULERI)

Deputy Secretary

Sindh Board of Technical Education, Karachi

(Member)

### BOARD OF INTERMEDIATE EDUCATION KARACHI

PAGE

APPROVAL OF MINUTES TENDER FOR PROCUREMENT OF COMPUTER STATIONERY 2018-2019

### NOTES & ORDERS

With the approval accorded by the worthy Chairman, BIE, Karachi bids were invited through tender notice hoisting on Board's website and SPPRA's website at Sr. No. <u>T00535-18-0002</u> dated 11.11.2018.

According to SPPRA rules, Single Stage - One Envelope bids were invited for the purpose, containing technical details and financial proposals. The nine (09) interested firms who purchased the bidding documents, out of which 06 (six) bidding firms submitted their bids. (Attendance Sheet at Flag-A)

The bid was opened by the Procurement Committee on 30.11.2018 at 03.00 pm in presence of the representative of bidding firms and the rates quoted by the bidders were announced. Committee preliminary evaluated the bid technically with regard to availability of required documents; viz. NTN and SRB/GST Registration, business experience etc.

Keeping in view of the situation stated above, the committee has recommended awarding the job to successful/responsive bidders as follows: (Minutes of meeting at Flag-B)

- 1. M/s. Fatemi Impex, Karachi
- 2. M/s. Zaib Enterprises, Karachi
- 3. M/s. N.M. Impex (Pvt) Ltd., Karachi
- 4. M/s. Times Business Aids, Karachi

In view of position narrated above, if agreed to, competent authority may kindly accord approval of minutes and to upload the minutes on SPPRA's website so that the matter could be referred to get an end.

> (SYED AZAM ALI) ASSTT. SECRETARY ADMIN. GENERAL

Submitted for kind approval please.

(RASHID MEHMOOD) SUPERINTENDENT ADMIN. GENERAL

(M. SOHAIL HAMEED DY. SECRETARY ADMIN. GENERAL

SECRETARY Submitted for Kind

AMA TINSO		of or h	M/s. Times Business Aids		M/s. Zaib Enterprises		M/s. Fatemi Impex		M/s. Pros Link		M/s. N.M. Impex	
S. NO.	ITEMS	QTY	RATE (RS)	AMOUNT (RS)	RATE (RS)	AMOUNT (RS)	RATE (RS)	AMOUNT (RS)	RATE (RS)	AMOUNT (RS)	RATE (RS)	AMOUNT (RS)
1	Toner HP 1320 OR Equivalent	01 Nos.	NC	NC	12500.00	12500.00	5265.00	5265.00	1049.00	1049.00	NC.	NC.
2	Toner HP 400 Pro OR Equivalent	03 Nos.	N	NQ.	15500.00	00.00 465500.00	5031.00 For 80A	15093.00	1049.00	3147.00	NQ.	NQ.
2818			10	144	1300000		9009.00 For 26A	27027.00				
3	Brother Laser Jet Printer HL- 5440D Toner OR Equiv.	15 Nos.	ND	N	10400.00	156000.00	N	ND.	2149.00	32235.00	NQ.	NQ
4	Brother Laser Jet Printer HL-3150CDN Toners OR Equiv. (Magenta, Yellow, Black & Cyan)	04 Set	N	ND	ND.	ND	Na	Na	N	N	NQ	N
5	Toner HP M506 DN OR Equiv.	22 Nos.	NC	NC	23100.00	508200.00	17550.00	386100.00	NC.	NC.	NC.	NC.
6	Toner Toshiba E-Studio 181 OR Equivalent	02 Nos.	ND	ND.	12740.00	25480.00	NQ.	ND.	N	ND.	NO	NQ.
7	Toner Toshiba E-Studio 2006 OR Equivalent	12 Nos.	ND.	N	11050.00	132600.00	ND	N	N	ND.	ND	NQ.
8	Toner Toshiba E-Studio 457 OR Equiv.	02 Nos	N	ND	16250.00	32500.00	N	N	NQ	NQ	ND.	ND.
9	Toner Toshiba E-Studio 6508 OR Equiv.	06 Nos.	NQ	ND	N2	NQ.	ND.	ND.	NO	NQ	ND.	NQ.
10	A4 Paper in the size of 210 x 297MM (80 Grams	1000 Reams	577.00	577000.00	690.00	690000,00	NQ	ND.	NQ.	NQ	56400	564000.00
11	A3 Paper in the size of 297 x 420 MM 80 Grams	100 Reams	1217.00	121700.00	1380.00	138000.00	ND.	N	N	NQ	1289.00	12890.00
12	Photostat Paper in the size of 216 x 343 MM of 80 Grams	1000 Reams	703.00	703000.00	870.00	870000.00	NQ.	ND.	N	Na	735.00	735000.00

The committee first reviewed the specification required by the Board and also given bidding documents and thoroughly examined & evaluated the samples furnished by the bidders one by one.

### 1) SR. NO. 01 TO 03:

SR. NO. 01 10 Us:

Committee observed that the samples (Pros Link known as local brand) furnished by M/s. Pros Link, Karachi were not matched with the required standard & specification, accordingly, the computers and its accessories were used in the Board, during web searching the said brand did not found compatible to the worldwide brands, so therefore, committee has reliabled the higher throughout the properties of the p committee has rejected the offer submitted by the said firm and accepted the bids submitted by the firms those quoted lowest rates with regard to all items.

Keeping in view of the above facts, Committee unanimously recommended awarding the contract to the firms as per lowest quoted rates.

### CONCLUSION:

The Committee recommended awarding the work order on best evaluation/lowest rates to the following firms:

### M/s. Fatemi Impex, Karachi

SR.NO.	DESCRIPTION OF ITEMS	QTY	RATE	AMOUNT
1	Toner HP 1320	01 Nos.	Rs. 5265.00	Rs. 5265.00
2	Toner HP 400 Pro (26A)	03 Nos.	Rs. 9009.00	Rs. 27027.00
5	Toner HP M506dn	22 Nos.	Rs. 17550.00	Rs. 386100.00
			TOTAL	Rs.418.392.00

### M/s. Zaib Enterprises, Karachi

SR.NO.	DESCRIPTION OF ITEMS	QTY	RATE	AMOUNT
3	Brother Laser Jet Printer HL- 5440D	15 Nos.	Rs.10400.00	Rs. 156000 00
6	Toner Toshiba E-Studio 181	02 Nos.	Rs.12740.00	Rs. 25480.00
7	Toner Toshiba E-Studio 2006	12 Nos.	Rs.11050.00	Rs. 132600.00
8	Toner Toshiba E-Studio 457	02 Nos.	Rs.16250.00	Rs. 32500.00
			TOTAL	Rs.346.580.00

### M/s. N.M. Impex (Pvt) Ltd., Karachi

SR.NO.	DESCRIPTION OF ITEMS	QTY	RATE	AMOUNT
10	A4 Paper in the size of 210 x 297MM (80 Grams)	1000 Reams	Rs. 564.00	Rs. 564000.00

### M/s. Times Business Aids, Karachi

SR.NO.	DESCRIPTION OF ITEMS	QTY	RATE	AMOUNT
11	A3 Paper in the size of 297 x 420 MM (80 Grams)	100 Reams	Rs. 1217.00	Rs. 121700.00
12	Photostat Paper in the size of 216 x 343 MM (80 Grams)	1000 Reams	Rs. 703.00	Rs. 703000.00
			TOTAL	Rs.824,700.00

The meeting ended with a vote of thanks to and fro the Chair.

98

( Azeem Ahmed )
Controller of Examinations (Acting)
BIE, Karachi.
(Member)

( M. Sohail Hameer )

Dy. Secretary (Admn. General)

BIE, Karachi.

(Member)

( Mr. M. Naeem Soleri)
Dy. Secretary
Sindh Board of Technical Education
(Member)

( Prof: Shahzad Muslim Khan ) Vice-Principal, D.J. Sindh Govt. Sc. College, Karachi.

(Zarina Rashid) Secretary (Acting) BIE, Karachi.



Karachi - 74700

Phones:

99260211 99260212 99260213

99260203 99260208

### MINUTES OF MEETING

### MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON 30.11.2018 AT 03:00 P.M., TO OPEN THE BIDS INVITED FOR PROCURERMENT OF COMPUTER'S STATIONERY

A meeting of the Procurement Committee BIE Karachi was held on 30.11.2018 at 03:00 p.m. in the Committee room of Board of Intermediate Education Karachi, under the Convener ship of Acting Secretary BIE Karachi, to open the Bids invited for Procurement of Computer's Stationery for the Board of Intermediate Education Karachi. Following attended the meeting:

1. Mrs. Zarina Rashid, Secretary (Acting), BIE, Karachi.



2. Mr. Muhammad Naeem Soleri, Dy. Secretary, Sindh Board of Technical Education. Karachi



3. Prof. Shahzad Muslim Khan Vice Principal, D.J. Sindh Govt. Sc. College, Karachi.



4. Mr. Azeem Ahmed, Controller of Examinations (Acting), BIE, Karachi,

5. Mr. Muhammad Sohail Hameed, Dy. Secretary (Administration General), BIE, Karachi

Meeting started with the recitation from Holy Quran. The Committee was informed that sealed bids were invited through press for **Procurement of Computer's Stationery** was published in leading newspapers; Daily News (English) as on November 11, 2018 as well as Daily Express (Urdu) and Daily Kawish (Sindhi) as on November 10, 2018. The same was hosted on the website of BIE Karachi as well as SPPRA at Sr. No. T00535-18-0002 dated 11.11.2018. According to SPPRA, Rules, Single stage -One envelope bids, containing Technical and Financial Proposals, were invited for the purpose.

In response to advertisement, nine (09) interested firms purchased the tender documents and six (06) of them submitted their bids (Attendance Sheet annexed at "A") which are as follows:

- 1) M/s. Pros Link, Karachi
- M/s. Times Business Aids, Karachi
- 3) M/s. Zaib Enterprises, Karachi
- 4) M/s. N.M. Impex (Pvt) Ltd., Karachi
- 5) M/s. Fatemi Impex, Karachi
- 6) M/s. Ashraf Traders, Karachi

The bids were opened by the Procurement Committee on 30.11.2018 in presence of the representatives of Bidding Firms and the rate quoted by bidders was announced. Committee preliminary evaluated the bid technically with regard to availability of required documents; viz. NTN and Sales Tax Registration, business experience and dealing of firms in supply of similar stores, committee has satisfied after preliminary evaluation of the documents submitted by the bidders announced as all **Responsive** (as annexed at "B") with referred to the criteria mentioned in bidding documents. Furthermore, M/s. Ashraf Traders did not submit any kind of sample with regard to the items quoted for so the procurement committee unanimously announced as Non-Responsive.

However, the rates quoted by all the bidders with regard to required goods and quantity, the "Financial Statement" (as annexed at "C") has been prepared by the committee, which is as under:



Phones Fax:

NO.BIE/ADMIN GEN. 13998 /2016

DATED: 28-11-2016

### NOTIFICATION

In pursuance of Rule-31 of Sindh Public Procurement Rules 2010, with the approval of the competent authority, a 'COMPLAINT REDRESSAL COMMITTEE, comprising the following, is hereby constituted to address the complaints of bidders that may occur during the procurement proceedings:

01	Chairman Board	Convener
02	Representative of the Account General Sindh	Member
03	An independent professional from the relevant field concerning the procurement process in question, to be nominated by the Chairman Board of Intermediate Education, Karachi	Member

### Terms of Reference:

On receipt a complaint from an aggrieved bidder may, if satisfied:

- prohibit the Procurement Committee from acting or deciding in a manner, inconsistent with SPPRA rules and regulations;
- annul in whole or in part, any unauthorized act or decision of the Procurement Committee;
- reverse any decision of the Procurement Committee or substitute its own decision for such a decision;
- may ask to provide any record relevant to the complaint or bidding.

• shall announce its decision within seven days receipt of a complaint.

(AZEEM AHMED) SECRETARY (ACTING)

### Copy to:-

- 1. P.S to Chairman
- 2. P.A to Secretary
- 3. P.A to Controller of Examinations
- 4. S.P.P.R.A.
- 5. Officer concerned
- 6. Guard File

(SYED HADI HASAN) DEPUTY SECRETARY