



**STANDARD BIDDING DOCUMENTS
FOR
NATIONAL COMPETITIVE BIDDING**

SINGLE STAGE
TWO ENVELOPES PROCEDURE

**TENDER FOR HIRING OF
EXAMINATION FURNITURE &
OTHER ACCESSORIES FOR THE
ANNUAL EXAMINATIONS 2023**

IN RESPECT OF THE
BIE/AG/L&N/707/2023 Dated: 10/04/2023

VOLUME-II

FINANCIAL PROPOSAL



BID SUBMISSION SHEET

Date: _____

ICB NO.: _____

Invitation for Bid No.: _____

Alternative No.: _____

**The Secretary,
Board of Intermediate Education,
North Nazimabad,
Karachi**

We, the undersigned, declare that:

We have examined and have no reservations to the Bidding Document, including Addenda No.: _____;

- (a) We offer to supply in conformity with the Bidding Document and in accordance with the delivery schedule specified in the Schedule of Supply, the Goods and Related Services.
- (b) The total price of our Bid, excluding any discounts offered in item (d) below is: Rs. _____ (Rupees _____);
- (c) The discounts offered and the methodology for their application are:

- (d) Our Bid shall be valid for a period of 90 days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) If our Bid is accepted, we commit to obtain a Performance Security @ 10% of the Contract Price for the due performance of the Contract;
- (f) Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from these eligible countries; _____; _____; _____;
- (g) We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- (h) Our firm, its affiliates or subsidiaries, including any subcontractors or suppliers for any part of the contract, has not been declared ineligible by the Government;



**BOARD OF INTERMEDIATE EDUCATION,
KARACHI**

web: www.biek.edu.pk

Ph: 99260205

99260214-19

- (i) The following commissions, or fees have been paid or are to be paid with respect to the bidding process or execution of the Contract:

<u>Name of Receipt</u>	<u>Address</u>	<u>Reason</u>	<u>Amount</u>
_____	_____	_____	_____
_____	_____	_____	_____

(If none has been paid or is to be paid, indicate "none.")

- (j) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed.
- (k) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Name _____

- (l) In the capacity of _____

- (m) Signed _____

- (n) Duly authorized to sign the security for and on behalf of _____

Date _____.



FINANCIAL PROPOSAL
FIRST PHASE

S.#	Specification	Quantity	Current Stock Position	Approx. Days	Rate / Unit	Amount
1	Folding Table & Chair	25,000 Pairs of Table & Chair		21		
2	Pedestal Fan	600		21		
3	Water Tanki	100		21		
4	Jug	100		21		
5	Tumbler (Glass)	100		21		
6	Qanaat Size 15 x 7 Feet	30		21		
7	Tent Size 15 x 30 Feet	20		21		



FINANCIAL PROPOSAL
SECOND PHASE

S.#	Specification	Quantity	Current Stock Position	Approx. Days	Rate / Unit	Amount
1	Folding Table & Chair	8,000 Pairs of Table & Chair		17		
2	Pedestal Fan	200 Nos.		17		
3	Water Tanki	40 Nos.		17		
4	Jug	30 Nos.		17		
5	Tumbler (Glass)	50 Nos.		17		

GRAND TOTAL (1ST & 2ND PHASE) IN WORDS: _____

1. The items should be delivered at specified consignees at risk and cost of contracting firm.
2. Release of payment against the Bill(s) is subject to submission of Form No. **E-37** duly verified and sealed by the concerned Head of Institution/Centre Superintendent.
3. The rates quoted in this schedule are inclusive of all the applicable taxes and written against each item with fountain pen in figures and words without any cutting/error.
4. In case of discrepancy between unit price and total, the unit price shall prevail.

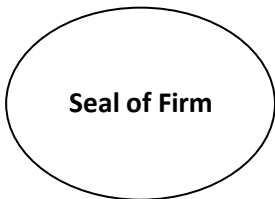
Dated: _____

Signature: _____

Name: _____

Address: _____

CNIC # _____





	Rupees In Words	Rupees In Figures
Total cost of the Bid: <i>(as offered by the Bidder)</i>		
5% (Five percent) amount of the Bid Price Bid Security (Refundable)		
10% (ten percent) amount of the Contract Price Performance Security (Refundable)		



Manufacturer's Authorization

Date: _____

ICB NO.: _____

Invitation for Bid No.: _____

Alternative No.: _____

**The Secretary,
Board of Intermediate Education,
North Nazimabad,
Karachi**

WHEREAS _____ who are official manufacturers of _____ having factories at _____ to submit a Bid in relation to the Invitation for Bids indicated above, the purpose of which is to provide the following Goods, manufactured by us _____ and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 13 of the General Conditions of Contract, with respect to the Goods offered by the above firm in reply to this Invitation for Bids.

Name _____

In the capacity of _____

Signed _____

Duly authorized to sign the security for and on behalf of _____

Date _____



CONTRACT AGREEMENT

This AGREEMENT is executed at KARACHI, on this day _____.

BETWEEN

M/s. Board of Intermediate Education, Karachi, through its Secretary, hereinafter called and referred to as "BIEK" (when expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

M/s. _____, having its office at _____, Karachi, hereinafter referred to as Supplier / Manufacturer (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successors and assigns), through its Managing Partner Mr. _____ holding CNIC No. _____ on the SECOND PART.

NOW THIS AGREEMENT WITNESS AS FOLLOWS:-

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
 - a) The Bid Form and Price Schedule submitted by the Bidder.
 - b) The Schedule of Requirements;
 - c) The Technical Specifications;
 - d) The General Conditions of Contract;
 - e) The Special Conditions of Contract;
 - f) The Purchaser's Notification of Award of Contract.

WHEREAS "BIEK" intends to obtain furniture, "THE SUPPLIER" has offered to provide furniture as per technical specification mentioned in bidding documents and supply of furniture to respective Examination Centers shall be completed at least one day before commencement of Examinations.

"BIEK" hereby offer to appoint "THE SUPPLIER" as its official supplier for the supply of furniture in respect with the Terms & Conditions of the bidding documents. "THE SUPPLIER" hereby agrees to the offer of the "BIEK" in acceptance of the terms & conditions here in below forth.



BIEK/AG/L&N/ 707 /2023, variation may occurred. The cost is inclusive of labour/transportation/supplies/etc.

- 3.2 Liquidity damages as per SPPRA Rules.
- 3.3 The Payment shall be subject to deduction of Income / Sales Tax at source, satisfactory report of concerned officer, completion certificate and production of delivery challans as being delivered the stores in full quantity & quality.
- 3.4 Performance Security 10% of total amount of Work order will be provided by the party.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / Work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp Duty challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es) Challan(s) / Levy(ies). If any on additional will be paid / borne by SUPPLIER as per SRO Notification.

**ARTICLE-IV
ARBITRATION**

- 4.1 In case of any dispute, difference or and question which may at any time arise between parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to Chairman BIEK whose decision will be binding on the parties and cannot be challenged in the court of law.

**ARTICLE – V
TERMINATION**

- 5.1 “BIEK” may terminate this agreement if the job is not executed according to the requirement at any time after issuing a 15 days’ notice.

**ARTICLE –VI
NOTICE**

- 6.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

**ARTICLE –VII
INDEMNITY**

- 7.1 “THE SUPPLIER” in its individual capacity shall indemnify and keep BIEK and any person claiming through BIEK fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by “THE SUPPLIER”, as a result of any defect in the title of BIEK or any fault, neglect or omission by “THE SUPPLIER” which disturbs or damage the reputation, quality or the standard of services provided by “THE BIEK” and any person claiming through the BIEK.



**ARTICLE –VIII
INTEGRITY PACT**

- 8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the BIEK or any administrative or financial offices thereof or any other department under the control of the BIEK through any corrupt practice(s).
- 8.2 Without limiting the generality of the forgoing the M/s. _____, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give anyone within the BIEK directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the BIEK, except that which has been expressly declared pursuant hereto.
- 8.3 M/s. _____, accepts full responsibility and strict liability for making any false declaration / statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract / order obtained aforesaid shall without prejudice to any other right & remedies available to the BIEK under any law, contract, or other instrument, be stand void at the discretion of the BIEK.
- 8.4 Notwithstanding any right and remedies exercised by the BIEK in this regard, M/s. _____, agrees to indemnify BIEK for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to BIEK in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s. _____, as aforesaid for the purpose of obtaining or inducing procurement / work / service or other obligation or benefit in whatsoever from the BIEK.

**ARTICLE –IX
MISCELLANEOUS**

- 9.1 Any addition & alteration (s) made for item(s) as required by BIEK on the basis of sample or in course of the work in progress which entail extra time & labor and material on part of the supply, shall not be charged separately / extra on 'Quantum Merit' basis before & on final material handed over to the "BIEK". After FINALIZATION OF SAMPLE if any alteration(s), arise charges will be paid on mutually agreed upon.
- 9.2 The terms & conditions of this AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 9.3 The validity of the contract will be effective from the date of issue of Purchase Order.



**BOARD OF INTERMEDIATE EDUCATION,
KARACHI**

web: www.biek.edu.pk

Ph: 99260205

99260214-19

9.4 All terms and conditions of tender vide # **BIE/AG/ L&N/ 707 /2023** will be the integral part of this agreement and can't be revoked.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

“Board of Intermediate Education, Karachi”

M/s. _____

NAME: _____

NAME: _____

CNIC# _____

CNIC # _____

Address: _____

Address: _____

WITNESS:

1. _____

2. _____

CNIC# _____

CNIC# _____

Address: _____

Address: _____



SUMMARY OF TURN-OVER OF LAST THREE YEARS		
<i>YEAR 2019-2020</i>	<i>YEAR 2020-2021</i>	<i>YEAR 2021-2022</i>
TOTAL:		



CERTIFICATE

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same. I/We guarantee to supply/deliver/install the items exactly in accordance with the requirements and enclosed the Bid Security payable to Board of Intermediate Education, Karachi.

SIGNATURE WITH DATE:

NAME OF FIRM:

ADDRESS OF FIRM:

FULL NAME OF CONCERNED PERSON:

CNIC NUMBER:

POSITION HELD IN:

PHONE NUMBER(S):

MOBILE NUMBER(S):

FAX NUMBER(S):

NATIONAL TAX NUMBER:

GENERAL SALES TAX NUMBER:

STAMP OF THE FIRM:

PAY ORDER NUMBER:

BANK & BRANCH NAME:

DATED:

FOR RUPEES:

DRAWN:

as Bid Security is enclosed herewith.